

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 24, 2019
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Chris Carter, Vice-Chairman, Mr. Irving Comeaux, Mr. Booster Breaux, Mr. Myron Matherne.
Committee members recorded as absent were: Mr. Henry Dupre, Mr. Martin Triche.
Other Police Juror recorded as present was: Mr. Jeff Naquin.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve \$1,650 for 202 Evergreen St. Catchbasin Installation Project." The motion was unanimously adopted.
3. Committee member Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve \$500 for Simoneaux St. Ditch Extension Project." The motion was unanimously adopted.
4. Vice Chairman Chris Carter recognized committee member Booster Breaux, who stated that he wants to keep the process going in search of funding to purchase a sand bag machine. He stated that it's been such a relief for many people. In response, the Grants Coordinator stated that she has not gotten a real good lead on funding the sand bag machine without a match. A brief discussion was held regarding the effectiveness of the requested machine as opposed to the less expensive one.
5. Police Juror Ron Alcorn entered the meeting at this time.
6. Committee member Booster Breaux reiterated the relief that this machine has given to so many people and requested that the Grants Coordinator continue to pursue funding. In response, the Grants Coordinator stated that LGAP may be an option without restrictions.
7. Committee member Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$850 for Cajun St. Culvert Replacement Project." The motion was unanimously adopted.
8. Committee member Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Chris Carter, Vice-Chairman
Drainage Committee

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 24, 2019
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn; Acting Chairman; Mr. Jeff Naquin, Mr. Booster Breaux.
Committee members recorded as absent were: Mr. Henry Dupre, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve payment of the bills submitted through April 18, 2019." The motion was unanimously adopted.
3. Acting Chairman Ron Alcorn recognized the Secretary-Treasurer, who stated that the Budget Comparison statements are identified on the funds that are in excess of the monthly allocations for the percentages. She stated that there is an explanation as to why they are over, if they are, and most of them have already been addressed. She further stated that she recommends no plan of action.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the Budget Comparison Statements for March 2019." The motion was unanimously adopted.
5. Vice-Chairman Ron Alcorn recognized the Secretary-Treasurer, who stated that when the original agreement with Postlethwaite & Netteville was signed in 2018 they had not revised it from when the parish gone out to bid. There were some stipulations in there with beginning and ending dates. Therefore, they have revised it to reflect their actual proposal. In response, she stated that they have started the audit and are expected to be completed by June 27, 2019 and there is a flat fee of \$49,000 with no additional charges.
6. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the amendment to the Audit Engagement letter with Postlethwaite & Netteville." The motion was unanimously adopted.
7. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve adding the following matter to the agenda." The motion was unanimously adopted.
8. Vice-Chairman Ron Alcorn recognized the OHSEP Director, who stated that due to the expected emergency weather prediction on Thursday, April 18, 2019 he requested that the office close and employees leave at 1:30 p.m. He then stated that 2 ½ hrs. of work time was taken by all employees that worked, so how should it be taken, emergency leave, vacation, etc. In response, the Secretary-Treasurer stated that this situation is specifically stated in the Personnel Manuel and we will adhere to the policy and the leave will be treated as excused leave.
9. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Ron Alcorn, Acting Chairman
Finance Committee

Personnel Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 24, 2019
5:35 O'clock p.m.

1. Committee members recorded as present were: Mr. Booster Breaux, Chairman; Mr. Ron Alcorn, Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
Committee members recorded as absent were: Mr. Henry Dupre, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Irving Comeaux.
2. Chairman Booster Breaux commended the Special Assistant to the Parish Manager for a great job during the high water emergency. He then requested that Mr. Oliver LeBlanc be transferred to the Parish Manager effective immediately. He will move from a grade 7 step 37 to a grade 10 step 23 effective the 1st day of the next pay period.
3. Committee member Chris Carter offered a motion, seconded by Mr. Patrick Johnson, "THAT, the committee approve transferring Oliver LeBlanc to Parish Manager effective immediately moving from a grade 7 step 37 to a grade 10 step 23 effective the 1st day of the next pay period." The motion was unanimously adopted.
4. Committee member Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Personnel Committee Meeting, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Booster Breaux, Chairman
Personnel Committee

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 24, 2019
5:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Ron Alcorn, Mr. Jeff Naquin.
Committee members recorded as absent were: Mr. Henry Dupre, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Booster Breaux, Mr. Myron Matherne.
2. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve a letter of 'No Objection' for Leonse Carmouches proposed wharf on Lake Verret Park Estates." The motion was unanimously adopted.
3. Chairman Irving Comeaux recognized the Parish Engineer, who requested that the request by DOW Chemical Company be tabled to allow him time to review the documents.
4. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee table the request by DOW Chemical." The motion was unanimously adopted.
5. Chairman Irving Comeaux recognized Police Juror Myron Matherne, who stated that he spoke with the Parish Engineer regarding the natural gas pump on S. Belle River Rd. and was informed that they will try to correct the problem in house.
6. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded with the following update on all Disaster Recover Grants:
 - Cancienne Canal Project – The original appraisal has been disqualified and a new appraiser has been hired. He stated that it will take about 6 weeks to complete the appraisal and once completed, the review appraiser will start and be completed in 2 weeks. He then stated that if all goes well we will then have permission to execute the bid process.
 - Marais Sewer Project – The Parish Engineer stated that the project is underway and he's meeting with the contractor on Thursday to coordinate the delivery of the equipment as well as to begin construction on the access roadway into the facility to start the dewatering of the pond.
 - Sewer Generator Project – The Parish Engineer stated that the project is underway and 8 of the foundations have been poured. He stated that he will be meeting with the contractor on Thursday to coordinate some adjustments on the Napoleonville site. The OHSEP Director stated that the generators should be arriving early June.
 - Linear Park – The Parish Engineer stated that he reached out to DOTD and is awaiting a call back from the coordinator.
 - Wastewater Generator Project – Goes along with the CDBG Disaster Recovery Project.
 - Hazardous Mitigation Project – Have not received any word on the grant that was submitted for the safe room at the Waterworks.
7. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the following item be added to the agenda." The motion was unanimously adopted.
8. Chairman Irving Comeaux recognized Dawn DeAngelo, who stated that they are presently in Bayou L'Ourse patching Wildwood Subdivision and Aristile Rd. She stated that they just finished cutting soil cement for Gilbert St. and are now waiting for that to mellow. She stated that it has to sit for 2 weeks to see if nothing erupts with the fluorolite.
Police Juror Myron Matherne stated that many of the streets in Ward 9 that were done, have large chunks of asphalt on the shoulders and needs to be cleaned. In response, Ms. DeAngelo stated that they are not complete and will be back to clean the shoulders. She also stated that many of the issues require the paver and once it is brought back into the parish all these will be addressed. She added that their concentration is on patching at present time. In response to Southall St. she stated that any street that needs to be capped off is done and will be done when the paver is back in the parish in about 2 weeks. A brief discussion was then held regarding the shoulder work and other areas that need immediate attention. Following the discussion, Ms. DeAngelo asked that they give the street and issues to the Parish Engineer. In response, the Parish Engineer stated that his office has an inspector on each job site and makes notes and documents of complaints received or any unsatisfactory work. He then stated that he will submit an update via email to each Juror by ward.
A brief discussion was then held regarding the quality of the work that has been done, poor supervision and the expectation that all issues are corrected.

9. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 24, 2019
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury Vice-President Jeff Naquin in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Chris Carter, Ward 6; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9.
Police Jurors recorded as absent were: Mr. Henry Dupre, Ward 7; Mr. Martin Triche, Ward 5.
3. Police Juror Patrick Johnson led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the minutes of April 10, 2019." The motion was unanimously adopted.
5. Vice-President Jeff Naquin opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. He recognized Randy Rousseau, who asked about the cost of the sand bag machine, whether it would be centrally located and stated that many areas will need sand bags therefore more than 1 machine will be needed. He then stated that the other option with the detachment would be much cheaper and cost effective. The OHSEP Director stated the other option has a manual side and requires a front end loader and an operator and the Parish has only one loader and this can get very expensive. A brief discussion was then held regarding the borrowed machine, the number of bags produced, the efficiency and the inmate labor. Following three (3) calls, there were no further comments received.
6. Vice-President Jeff Naquin recognized Drainage Committee Vice-Chairman Chris Carter, who stated that the committee met and recommended the following matters; \$1,650 for 202 Evergreen St. Catchbasin Installation Project, \$500 for Simoneaux St. Drainage Ditch Extension Project, discussed seeking funding for a sand bag machine and \$850 for Cajun St. Culvert Replacement Project.
7. Police Juror Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. Vice-President Jeff Naquin recognized Finance Committee Acting Chairman Ron Alcorn, who stated that the committee met and recommended the following matters: payment of bills submitted through April 18, 2019, the Budget Comparison Statements for March 2019, accepted the amendment to the Audit Engagement Letter with Postlethwaite & Netterville and received an update regarding the emergency closure of the Police Jury.
9. Police Juror Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolution attached)
10. Vice-President Jeff Naquin recognized Personnel Committee Chairman Booster Breaux, who stated that the committee met and recommended transferring Oliver LeBlanc to Parish Manager effective immediately and move him from a grade 7 step 37 to a grade 10 step 23 effective the 1st day of the next pay period.
11. Police Juror Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolution attached)
12. Vice-President Jeff Naquin recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters: a letter of 'No Objection' for Leonse Carmouches proposed wharf on Lake Verret Park Estates, tabled the request by DOW Chemical, allowed the Parish Engineer to handle the S. Belle River Rd. matters, received an update on the Disaster Recovery Grants and the 2018 Rd. Overlay Program.
13. Police Juror Irving Comeaux offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolution attached)
14. Vice-President Jeff Naquin recognized Lauren Bordelon, Librarian, who stated that earlier this year Mrs. Catherine Moore submitted her resignation to the Library Board of Control therefore a

vacancy exist. She stated that the Board currently has representation from each ward. She then stated that Mrs. Janet Landry has submitted her name as a recipient and they have advertised on their website. Following a brief discussion, the Police Jury decided to follow the same procedures as done for the last vacancy. She also informed the Jury that they are currently advertising for her replacement and stated that her last day would be July 5, 2019.

15. Vice-President Jeff Naquin stated that the Parish is getting many request for school bus turnarounds and the question is who is responsible. He then stated that the ADA drafted a CEA with the APSB as it relates to school bus turnaround service. In response, the ADA stated that the CEA stream lines the process as to what is done by each the Parish and the School Board. He stated that the wording is straight forward and the President reviewed and approved it.
16. Police Juror Ron Alcorn offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Intergovernmental Cooperative Endeavor Agreement between the APPJ and the APSB as it relates to school bus turnaround service." The motion was unanimously adopted. (resolution attached)
17. Police Juror Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the COA agreement between the DOTD and the APPJ for the reimbursement of a portion of the cost for the Public Transportation Operating Assistance Program for the non-urbanized area of the Parish." The motion was unanimously adopted. (resolution attached)
18. Police Juror Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve an occupational license for Jarrod's Lawn Care, NAM Quick Stop, Inc.-name change, Summer Daze and P&K Lawn Care." The motion was unanimously adopted.
19. Police Juror Booster Breaux offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve a liquor license for Joseph Delcambre and Ali Muthana." The motion was unanimously adopted.
20. Police Juror Ron Alcorn offered a motion, seconded by Mr. Patrick Johnson, "THAT, the following matters be added to the agenda." The motion was unanimously adopted.
21. Vice-President Jeff Naquin recognized Police Juror Ron Alcorn, who requested a letter to DOTD for the placement of "Unmuffled Compression Brakes Not Allowed" signs approaching the intersection on La. Highway 308 and La. Spur 70 and the clarification of and placement of speed limit signs on La. Highway 308 from the Hospital Bridge to La. Spur 70.
22. Vice-Chairman Jeff Naquin requested comments, questions or concerns regarding the request to send a letter to DOTD. Following three (3) calls, there were no comments received.
23. Police Juror Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve a letter to DOTD requesting the placement of "Unmuffled Compression Brakes Not Allowed" signs approaching the intersection on La. Highway 308 and La. Spur 70 and the clarification of and placement of speed limit signs on La. Highway 308 from the Hospital Bridge to La. Spur 70." The motion was unanimously adopted.
24. Vice-President Jeff Naquin recognized Police Juror Myron Matherne, requested that a letter be sent to DOTD requesting an update on the opening and closing of the Pierre Part/Belle River Bridge.
25. Vice-Chairman Jeff Naquin requested comments, questions or concerns regarding the update on the opening and closing of the Pierre Part/Belle River Bridge. Following three (3) calls, there were no comments received.
26. Police Juror Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve a letter to DOTD requesting an update on the opening and closing of the Pierre Part/Belle River Bridge." The motion was unanimously adopted.
27. Police Juror Irving Comeaux commented that deviations are starting to get out of hand. He stated that it's for emergency situations otherwise the matter should wait until the next meeting.
28. Police Juror Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeff Naquin
Vice-President

On a motion by Mr. Booster Breaux, seconded by Mr. Ron Alcorn, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the change in position for Oliver Paul LeBlanc from Sp. Assistant to the Parish Manager to the position of Parish Manager at a Grade 10 Step 23 effective April 28, 2019.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7

Nays: 0

Abstain: 0

Absent: Henry Dupre, Martin Triche

On a motion by Mr. Ron Alcorn, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the amendment to the Audit Engagement Letter with Postlethwaite & Netterville to reflect a change in the audit completion date and a fixed rate based on the proposal previously submitted.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7
Nays: 0
Absent: Martin Triche, Henry Dupre

On a motion by Mr. Ron Alcorn, seconded by Mr. Booster Breaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Martin S. Triche to sign the Cooperative Endeavor Agreement with the Assumption Parish School Board as it relates to school bus turnaround service requests.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7
Nays: 0
Absent: Henry Dupre, Martin Triche