

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 14, 2021
4:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Myron Matherne.
Other Police Jurors recorded as absent were: Mr. Leroy Blanchard, Mr. Patrick Johnson
Other Police Juror recorded as present was: Mr. Michael Dias.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve the reappointment of LJ Breaux to the Pierre Part Settlement Gravity Drainage District for a 5 yr. term." The motion was unanimously adopted.
3. Committee member Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve the replacement of Abel Armonville with Ronnie Bailey on the Bayou L'Ourse Drainage District." The motion was unanimously adopted.
4. Committee member Patrick Johnson entered the meeting at this time.
5. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$3,630 for Fertitta Lane Outfalls Repair Project." The motion was unanimously adopted.
6. Committee member Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve \$670 for 4871 Hwy 1 Catchbasin Project." The motion was unanimously adopted.
7. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$750 for 4440 Hwy 1 Catchbasin Project." The motion was unanimously adopted.
8. Committee member Chris Carter offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve \$300 for Douglas St. Outfall Cleaning Project." The motion was unanimously adopted.
9. Police Juror Ron Alcorn and committee member Leroy Blanchard entered the meeting at this time.
10. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$150 for B&L St. Outfall Cleaning Project." The motion was unanimously adopted.
11. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$1,140 for 2531 Lee Drive Culvert Replacement Project." The motion was unanimously adopted.
12. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$500 for 118 Gumble St. Culvert Replacement Project." The motion was unanimously adopted.
13. Police Juror Jeff Naquin entered the meeting at this time.
14. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$870 for 117 Gerald St. Culvert Replacement Project." The motion was unanimously adopted.
15. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jamie Ponville
Drainage Committee Chairman

Personnel Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 14, 2021
4:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Chris Carter, Chairman; Mr. Irving Comeaux, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Leroy Blanchard, Mr. Jamie Ponville, Mr. Patrick Johnson.
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Myron Matherne.
2. Chairman Chris Carter stated that after speaking with Department Heads and Jurors there are some matters regarding the roles and responsibilities of the supervisors that need to be addressed or cleared up. He stated that an issue arose around the Easter holiday relative to approval of k-time. He then stated that some Department Heads notify the Jury when they are requesting off and others are believing approval should come from other Department Heads. He then stated that each Department Head should inform the Jury of their time off and make sure the department is covered by their staff. He further stated that each Supervisor/Department Head should be able to run their department accordingly because issues that arise are different for each department. He stated that more discussion to follow later on in the committee meeting.
3. Chairman Chris Carter stated that the APCC Manager resigned and the position needs to be filled. He then stated that the role was intended for grant writing and managing the center was added. He then stated that the Jury needs to decide how these roles will be fulfilled and suggested that the Jury consider contracting out grants and fill the APCC Manager position in house. He further stated that the only grants the Parish was getting were the repetitive yearly grants, nothing new. He then requested thoughts and ideas from the Jury. Committee member Irving Comeaux stated that the Grants Coordinator was the overseer of the normal grants and managed the APCC. He then stated that SCPDC would write the larger grants for the parish and should continue. He then suggested that the Parish hire someone that can write and understand the small repetitive grants and run the APCC. A brief discussion was then held regarding the duties of the Grants Coordinator and time spent on each. They also discussed advertising of the positions and allowing anyone in house to apply. President Patrick Johnson stated that the R&B Administrative Assistant is filling in for the APCC Manager role causing the R&B staff to be short. He also stated that the IT Specialist is also coupling the duties (website, Facebook) which is also viable and needs to be carried out. He then suggested that the Jury consider allowing the IT Specialist and the R&B Administrative Assistant fulfill the APCC & Facebook/Website for a small salary increase and hire a grant writer. Committee member Leroy Blanchard stated that the Grants Coordinator sent the Jury a description of her duties which she complained about being too much for her. He then suggested that the Jury take the time to look at the roles and responsibilities she had, because people didn't know all that she did, and identify what employee needs to be hired. He agrees with Mr. Comeaux to advertise and come up with the best candidate possible. In response, Mr. Blanchard stated that the IT Specialist has been given the role of FB Administrator and he already has multiple roles that he can't fulfill. He further stated that the Parish needs someone that can do as much as the past Coordinator did to move on. In response, the Personnel Chairman stated that that is why he suggested to allow the position to be granted in house and advertise for the grants writer position. Mr. Blanchard stated that what's disturbing to him is that the past Coordinator explained that this position needed to be two (2) different people in this position and the Jury didn't hear it and lost a good employee because of it. Committee member Irving Comeaux stated that he will motion to advertise for both positions and grant it to the most qualified. In response, the Personnel Committee Chairman stated that if both positions are filled and the salaries are combined, the total will be much more than what the past Coordinator was making. Committee member Irving Comeaux stated that in house employees can apply but advertising is how it's always been done. In response, the Secretary-Treasurer stated that what the Personnel Chairman is saying and what has to be decided is will the APCC Manager be only one (1) role or does the Jury feel that it can be a supplemental job of an existing person in house therefore, saving on the salary. She then added, if so, the bulk of the salary could then be put towards hiring a grant writer. She further stated that maybe an evaluation of the role needs to take place and see how it would impact adding it to an in house employee. Committee member Ron Alcorn stated that there was no job description in the Personnel Manual for an APCC Manager because it was just another hat that an existing employee wore. Therefore, a description needs to be drafted so that it can be clear on what is needed, part-time, full-time, in house, etc.
4. Committee member Irving Comeaux offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve advertising for both the APCC Manager and Grants Writing position." The motion was adopted with Chris Carter voting nay.
5. Chairman Chris Carter recognized the Secretary-Treasurer, who stated that the IT Specialist is requesting 6 weeks of FMLA leave due to an injury. She then recommended approval.
6. Committee member Jamie Ponville offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve 6 weeks of FMLA leave for the IT Specialist." The motion was unanimously adopted.

7. Chairman Chris Carter recognized the Parish Manager, who stated that the Drainage Foreman position has been vacant for the past 3 yrs. He stated that he spoke with the Personnel Committee Chairman and recommended that Kent Breaux fulfill the position on a 6-month probationary period at a grade 7 step 9. He then stated that once probation is successfully complete, he would recommend that he be moved to a grade 7 step 12. In response, committee member Jamie Ponville asked if the position was advertised and the response was no. The Personnel Committee Chairman stated that the Parish Manager and the Parish Foremen work these guys and he felt comfortable with the promotion and he agreed with the recommendation. Committee member Jamie Ponville stated that because his job is flexible he is able to check on the drainage jobs and guys daily. He then stated that the Parish needs better employees. He further stated that if the Parish wants to have the jobs done 2-3 times then they can approve to appoint Mr. Breaux. The Personnel Committee Chairman stated that he understands that committee member Ponville can go and inspect the job but it's one thing to go and inspect the job but it's another to go give instructions to the workers that have already been directed on what to do. He then stated that as a Juror, it is not ethical to do the foreman's job. He further stated that he has received many complaints regarding this action. Committee member Jamie Ponville stated that before an employee will perform the job wrong, he will stop them and make sure it's done right. In response, committee member Irving Comeaux reiterated that interfering with the job by a juror is illegal. Committee member Jamie Ponville suggested that the Parish Manger hire better employees to do the job. He then stated that he would like to advertise for the position. Committee member Irving Comeaux stated that the supervisor is recommending that an employee be promoted whereas a supervisor is not recommending the APCC promotion. Committee member Jamie Ponville stated that someone needs to be held accountable for all the jobs that are being re-done.
8. Committee member Michael Dias offered a motion, seconded by Mr. Ron Alcorn, 'THAT, the committee approve the recommendation of the Parish Manager to promote Kent Breaux to fill the Drainage Foreman position with a 6 month probationary period at a grade 7 step 9 and once successfully completed he would move to a grade 7 step 12.' The motion was unanimously adopted.
9. The Parish Manager then stated that he agrees with committee member Jamie Ponville that the Parish needs qualified employees. He stated that he needs a person to assist him in alleviating some issues (dottie, bridge inspection, etc.) that he has to deal with daily. Therefore, he is requesting authorization to advertise for two (2) Road & Bridge employees. Committee member Jamie Ponville stated that the Jury spoke about hiring qualified personnel over a year ago. Therefore, he suggested that the Parish Manger be placed on a 6-month probationary period to get this job of hiring qualified people done and if it's not fulfilled he be replaced.
10. Committee member Irving Comeaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve and authorize the Parish Manager to advertise for two (2) R&B employees." The motion was unanimously adopted.
11. Chairman Chris Carter stated that the Parish employees received a raise in January and he was informed that the part-time worker in the Registrar's Office did not receive the pay increase as being a Police Jury employee. In response, he stated that this employee is an employee of the Parish and should have been included. Following a brief discussion, the committee agreed to grant the increase commencing April 15, 2021 and anytime thereafter.
12. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, 'THAT, the committee approve a pay raise for the Registrar of Voter's Office part-time employee.' The motion was unanimously adopted.
13. Chairman Chris Carter recognized Special Programs Director, Mercedes Bernard, who presented the Jury with an explanation of what transpired. She stated that it's been 7 yrs. in April that she has been employed and has never had to address the board because of a client, employee or herself. She stated that everyone is familiar with the situation but proceeded to explain that her leave was granted but on the following day she was informed that it wasn't submitted in a timely manner therefore she would not be granted holiday pay in accordance with section 6.1 of the personnel manual. Therefore, she is asking the committee that she be paid the holiday pay because it was accepted and from what has been said other Department Heads don't have to submit their leave time to the Secretary-Treasurer for approval. She then stated the section in the Personnel Manual speaks about an 8 & 10 hr. employee and according to section 6:15 her staff was there, she used her discretion and she doesn't abuse her time nor does her staff. She further stated that if she had known it would have caused issues or problems, she would have went directly to the Jury. Chairman Chris Carter stated that this was the reason for item #1 because it wasn't clear as to what is done when it comes to requesting vacation, who should receive it, etc. He then stated that an email of acceptance was received for the k-time therefore plans were made to take the day off. In response, the Secretary-Treasurer stated that the Special Programs Director did get paid for her k-time. She then stated that the acceptance was made because she doesn't have the right to refuse anyone from taking their leave because it's there time unless it has a negative impact on the office. She further stated as a courtesy, that the request was made and she accepted it but it was later that night when it occurred to her that it wasn't within the time required under Section 6.1. She further stated that she went and informed

the Director what the policy states and informed her that she would not get the holiday pay. The Secretary-Treasurer stated that she was only following the policy and if exceptions are going to be made it needs to be taken out the policy. In response, she stated that the Jury requires anything in excess of three (3) days, the Department Head should submit the information to the Police Jury for notification purposes. She then stated that because the Housing Department is within the administrative office, the Director always submits her leave request to her but the OHSEP Director and the Parish Manager do not. The OHSEP Director explained that k-time is different than annual leave. In response, the Secretary-Treasurer stated that there is a two (2) time span to manage k-time so there shouldn't be a need to get paid overtime for it. She also stated that the R&B Department has had issues with this same matter and were docked their holiday pay. Committee member Patrick Johnson stated that as a perk for being in the role of supervisor, this should not be up for discussion. Committee member Irving Comeaux stated that if a policy is adopted and the Jury tells the Secretary-Treasurer to enforce it, she is only carrying out the instruction of the Jury. The committee further discussed the leave matter. In response, the Secretary-Treasurer stated that everyone signed the personnel manual revision form stating that they were aware and understood all changes. A brief discussion was then held regarding the other department heads not submitting their leave to the Secretary-Treasurer. Committee member Ron Alcorn stated that any leave that a Department Supervisor is requesting should be sent to the Jury. Chairman Chris Carter stated that the Jury has never had a problem with the Supervisors taking time off as long as their department is adequately running. In response, the Special Programs Director reiterated that she should have been reminded of the policy. Committee member Leroy Blanchard stated that an email was sent to the Jury prior to the April 1, 2021 date and the Director was aware of the policy before that time. It was also stated that the policy is for everyone.

14. Committee member Patrick Johnson offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve holiday pay for the Special Programs Director."

THERE WAS RECORDED:

Yeas: Ron Alcorn, Patrick Johnson, Chris Carter

Nays: Irving Comeaux, Michael Dias, Leroy Blanchard, Jamie Ponville

Absent: None

The Chairman declared the motion failed.

15. Committee member Jamie Ponville offered a motion, seconded by Mr. Michael Dias, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Chris Carter
Personnel Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 14, 2021
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Johnson, Chairman; Mr. Irving Comeaux, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Chris Carter, Mr. Myron Matherne.
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Leroy Blanchard, Mr. Jamie Ponville.
2. Committee member Michael Dias offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve payment of bills through April 9, 2021." The motion was unanimously adopted.
3. Chairman Patrick Johnson recognized the Secretary-Treasurer, who stated that Louisiana Claims Administrator (LoCA) handles our general liability administration of claims. She stated that they have updated their renewal agreement with a \$450 increase bringing the total to \$4,028. She then recommended renewal.
4. Committee member Myron Matherne offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve the renewal agreement and increase of \$450 with LoCA." The motion was unanimously adopted.
5. Chairman Patrick Johnson recognized the Secretary-Treasurer, who stated that she proposed a preliminary analysis so the Jury can decide where to set the budget for the 2021 Road Overlay Program as requested. She explained that these figures are through year end and however far the process goes into the year will cut the next funding cycle. Committee member Ron Alcorn stated that he will begin contacting each Juror to review the roads submitted. The Parish Engineer stated that he received the bids in unit prices and they completed analyzing all of the roads. He stated that he didn't apply the unit prices to the quantities that were analyzed. He also stated that he has to verify the contractor and his bond etc. He stated that the unit prices are in line with initial estimated budgets and he feels confident with the contractor. He added that this contractor has done work in other parishes and was very successful in accordance with the Public Works Director, the President and several Jurors. He then stated that should everything fall in line he will be making a recommendation at the next meeting to accept. He will then have an accurate budget in accordance with the design. He stated that the estimate would then be compared to the analysis presented by the Secretary-Treasurer and decide if any cuts need to be made. He will also have some numbers to help keep the projects within budget. A brief discussion was held regarding the estimated budget. In response, the Parish Engineer stated that when presented the budget estimate his office tries to keep the projects within budget so that there are funds available for problems that are found once the roads are opened. In response, he also stated that the streets that were not done within the previous program have been placed within this program as priority. A brief discussion was then held regarding Matthews St. Committee member Chris Carter stated that he has a project that can be substituted and is much cheaper. The Parish Engineer then stated that he has met with the Parish Manager regarding some bridge issues that will need to be address. He stated that they will have some budgetary numbers for that as well and that funding usually comes from the Road Fund. In response, the Parish Engineer stated that he will have a Road Program booklet containing details (arial photos, estimates, etc.) of each project and the bridge repair estimates for the next meeting.
6. Committee member Michael Dias offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Johnson
Finance Committee Chairman

Solid Waste Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 14, 2021
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Jeff Naquin, Chairman; Mr. Irving Comeaux, Mr. Michael Dias, Mr. Chris Carter, Mr. Myron Matherne, Mr. Patrick Johnson.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Leroy Blanchard, Mr. Jamie Ponville.
2. Chairman Jeff Naquin recognized Jane and Arthur Boudreaux. Mr. Boudreaux stated that 3 weeks ago he discussed illegal tire dumping. He then stated that at that time he offered a proposal to begin eliminating the problem. He then stated that since that meeting, he rode down Hwy 402 and came across 11 tires. He then asked what are the Jury's plans and where are we as a Parish going with this problem. He further stated that the constable picked up and disposed of 80 tires in his representing area. Mr. Don Michael, Constable, stated that he collected and disposed of 88 tires. He also stated that in his route to Lake Verrett he came across 4 tires. He stated that it's an on-going problem and a solution is needed. Chairman Jeff Naquin agreed that there is a tire issue in the Parish and there are resources that can assist with the removal. He stated that a permit through DEQ referred to as a generator permit is the first step. He then stated that DEQ would then have to approve a site for the tires to be placed. It was also stated that there are donors in the parish to assist with the clean-up and Keep Assumption Beautiful will handle the donations. Chairman Jeff Naquin stated that once the permit is received there is no charge for the dumping of the tires but there will be a transfer cost. He added that the ball is rolling and something will happen. In response, he stated that notice in the official journal and media will occur once the permit is obtained.
3. Committee member Michael Dias offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the application for the generator permit with DEQ." The motion was unanimously adopted.
4. Mrs. Jane Boudreaux informed the committee that she spoke with Mrs. Bess, Lafayette Sanitation Director, as well as Keep Louisiana Beautiful affiliate, who informed her that they are offering two (2) tire pick ups or a dumping area once month. She also stated that their waste haulers are granting the parish \$165,000 a year to do 10 HHMD Days, which was already requested by Juror Dias. She added that this service needs to be provided to the Parish once a year. Chairman Jeff Naquin added that Assumption Parish doesn't have the revenues like Jefferson, Lafayette and other Parishes mentioned. Police Juror Leroy Blanchard stated that there is a facility in Port Allen that takes 5 tires a month at \$.50 a tire. He added that he realizes there is a burden on the deliverer but that is a legal way to dispose. Mrs. Boudreaux then stated that a survey indicated that Assumption Parish is not considered a healthy community/parish. A discussion was then held regarding the parks, maintenance and a tax.
5. Chairman Jeff Naquin recognized Mr. Lance Gaudet, who thanked the Jury for allowing him to address a problem that the Parish is having, illegal dumping. He stated that there are two (2) illegal dumps near their farming area, end of Virginia St. on 1003 and Hwy 403. He stated that it's been going on for years and would like to see what he and the Parish can do to resolve this problem. He presented the committee with pictures and stated that the pictures do it no justice. He listed the many items found and stated that they would go through the trash to find a name and address and if found they would report it to the Sheriff but he advised that we contact the Constable. He stated that they have met with the Constable and the Police Juror on the Hwy 403 site but nothing has been done. He added that if a name is found, they are given a chance to clean it up without being given a citation. Mr. Gaudet stated that he contacted LA Wildlife and Fisheries who also went through the trash, found names and issued citations. He stated that the State fine for intentional littering is a maximum of \$500 and 8 hours of community service (trash pickup) and gross littering is a maximum of \$900 and 16 hours of community service. He stated that this amount is sufficient if the process is followed through. The word would spread and it would also alleviate the majority of the dumping. He then stated that there are many reasons why he believes people create an illegal dumping area but mainly because they don't know who to contact or the process. He then suggested that the dumping site be re-opened and the public be made aware. He further suggested that the Parish have game cameras set up at these locations, issue citations and enforce the penalty. Mr. Gaudet stated that he is asking for the Parish's help because they can't continue to handle it alone. A brief discussion was then held regarding the illegal dumping sites. Chairman Jeff Naquin stated that the Sheriff informed him that they were in the process of installing some game cameras. In response, Constable Don Michael stated that there is no litter court but if the Sheriff issues the citation, follows the process, it goes before a judge and the fines are based on the state statute. He briefly explained the difference in litter court fines and Parish fines. Committee member Chris Carter stated that he has had the area on Virginia St cleaned several times, had cameras installed which were stolen and agreed that it's a difficult task. Following a brief discussion, Chairman Jeff Naquin suggested that the wording on signs be changed to include video. He stated that the dumping site is controlled by DEQ with many rules and regulations but he is working on getting something done. Police Juror Ron Alcorn

stated that he has several in Ward 1 and has made several attempts to have them cleared. A brief discussion was held regarding the ongoing problem throughout the Parish.

Christy Gaudet, 3996 Hwy 1, stated that the signs won't do any good if the trash remains and asked who will pick up the trash? She informed the committee that there is as much trash in the cane field as there is at the different sites. It was stated that the amount of trash at these sites is too much for individuals to handle, machinery would be needed. Mrs. Gaudet stated that they and a few other farmers would be willing to put cameras on their property but not until after the areas are cleaned. Chairman Jeff Naquin informed her that the Parish will work on getting the areas cleaned. They also addressed the representative of the Sheriff's Office and asked that they help with issuing citations and following through with the fine. The committee thanked Lance & Christy Gaudet for their interest in keeping Assumption Parish cleaned.

6. Committee member Irving Comeaux offered a motion, seconded by Mr. Michael Dias, "THAT, the committee authorize the Chairman and the Parish Manager to identify the illegal sites, have signs made and installed and have the areas cleaned." The motion was unanimously adopted.
7. Chairman Jeff Naquin presented the committee with a price/service analysis and stated that after several weeks of looking at numbers and seeing what's best for the constituents he stated that there were a few options and his recommendation would be to select two (2) times per week pick up, automatic side loaders submitted by Waste Pro at 16.89 a month with carts included. He stated that the bulky waste be contracted out to Lionel Boudreaux Trucking at \$2.90 running every other week with a total price of \$19.79. He stated that the Secretary-Treasurer ran some numbers related to the budget but stated that he's not interested in an increase at this time. He explained that after speaking with a representative of the Waterworks regarding the house count, he feels the number will increase when the carts are issued. The Secretary-Treasurer suggested that the committee keep in mind the clean-up of illegal dump sites, etc. A brief discussion was held regarding the bulky waste company picking up the trash from the illegal sites. In response, the Chairman stated that the carts will be issued through a list the Jury would provide. He added that trailer parks are exempt and should have dumpsters. He then recognized Mr. Jessie Murphy, Waste Pro, who stated that they will deliver carts to the addresses on the list that is provided. He then stated that those that don't receive a cart will probably call and they will keep a list which will be generated and submitted to the Parish. He further stated they will only charge and service from the list that the Parish provides. In response, the Secretary-Treasurer stated that the average number of homes that is billed by the APWW is 8,800 which is 1,000 less than the 9,830 on the house count which is the list the contractor will work from. Chairman Jeff Naquin stated that if a consumer wants an extra cart they should be directed to Waste Pro who will provide them with a price. He also stated that small businesses are included in the residential count that's provided. Police Juror Leroy Blanchard stated that the original proposal noted semi-automated collection which included the content of the cart and anything on the side but if fully automated is selected, only what's in the cart with the lid closed is picked up. He then stated that since negotiations commenced, he has been noticing garbage on the roadside and it's been quite a bit that sticks out the can or have boxes on the side amounting to more. He then suggested that the Parish consider a semi-automated instead of fully automated. In response, the Chairman stated that the semi-automated was substantially more mandating an increase on the constituents. He stated that education will be the key but this is where the bulk hauler comes in and they will not work off a list, they will run a route. In response, Police Juror Leroy Blanchard stated that there was only a \$.15 difference in cost and there are many household items that will not fit in that cart. Mr. Murphy informed Mr. Blanchard that this price did not include a cart. Chairman Jeff Naquin stated that he analyzed this back and forth and reiterated that he was not in favor of an increase but stated that education will be the key. He stated that there will be some bumps in the road but his recommendation is two (2) times per week pick up with automatic side loaders, bulky waste running every other week with three (3) possibly four (4) trucks picking up 4 yds. In response, he stated that Waste Pro will provide roll off bins for fairs, special events, etc. at no cost. He stated that house fire victims without insurance will be absorbed by the Parish. Police Juror Leroy Blanchard pointed out certain circumstances especially Hwy 308 not having a shoulder with a fully automated service. Chairman Jeff Naquin stated that the cart has to be on curb side and will be picked up from there. In response, Mr. Murphy stated that they will travel up and down a street and informed that double side is against their safety rule. In response, he stated that the count will not affect their bid amount. He also stated that these carts also have serial numbers and will be assigned to an address. It was stated that if a person pays two (2) water bills, they will receive 2 carts. The Secretary-Treasurer stated that the Parish will have to do their due diligence because the Waterworks is sending out 8,800 bills and the Parish is only collecting from 7,800 households. Chairman Jeff Naquin stated that the contract will be reviewed by the ADA, the Secretary-Treasurer and the entire Jury.
8. Committee member Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve accepting the proposal submitted by Waste Pro (residential service) and Lionel Boudreaux Trucking (bulky waste service) for the 2021 Solid Waste Contract for a five (5) yr. term." The motion was unanimously adopted.
9. Committee members extended their thanks and appreciation to the Waste Management Representative for their service throughout the years. In response, Chairman Jeff Naquin stated that the transition will take place July 1, 2021.

10. Committee member Michael Dias offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Solid Waste Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeff Naquin, Chairman
Solid Waste Committee

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 14, 2021
5:50 O'clock p.m.

1. Committee members recorded as present were; Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Patrick Johnson.
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized Jacob Loeske, GIS Engineering, who proceeded to give an update on the survey and modeling status of the drainage project. He stated that as of today there were 10 canals with 3 ½ being completed. He added that the weather has slowed them down but if another crew is needed, they will consider. He further stated that they are working diligently using satellite GPS to keep progressing. Mr. Loeske then stated that once the canals are completed they will go into the lakes. He then began showing sections of videos for the Whitmel Canal, Godchaux Canal and Bayou St. Vincent indicating where they are with the path of the canals. He then stated that NRCS has not received the form for the study/grant from the National NRCS. He did state that he is conversing with Joshua Anderson, Assumption Parish representative on the local NRCS relative to the Emergency Watershed Program (EWP). He also had further conversation with NRCS and may want the Parish to declare an emergency due to the rainy events, ice storms, high water that initiated a no wake zone, etc. He stated that these types of things may declare an emergency and all it takes is a first initial form on APPJ letterhead to start the process. It won't fund the study but it would give ample money to clean out the canals. A brief discussion was held regarding what's needed either a state of emergency or a declaration. Mr. Loeske continued to give the update of the canals and stated that once the surveys are in they will put into a model.
3. Chairman Irving Comeaux recognized the OHSEP Director, who presented a letter and map for the variance request at 2599 Hwy 1010. He then stated that there is a structure in violation but the owner plans to attach to that structure and stay the same distance from North Holly road with an open air structure. He stated that there is a 20 ft. set back on both road ways. He also stated that there are no neighbors being affected.
4. Committee member Leroy Blanchard offered a motion, seconded by Mr. Michael Dias, 'THAT, the committee approve a hardship variance for an open air structure attached to an existing structure 3 ft. from North Holly Rd. for 2599 Hwy 1010, Labadieville.' The motion was adopted with committee member Jamie Ponville voting nay.
5. The OHSEP Director stated that the lot is triangular shaped and in order to have enough space for street set backs and to park the mobile home has to be pushed back 1 ½ ft from each side of the property. He also stated that signatures from the neighbor have been provided.
6. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, 'THAT, the committee approve a hardship variance of 1.5 ft. from each side property line at 148 Lakeview St., Pierre Part.' The motion was adopted with Jamie Ponville voting nay.
7. The OHSEP Director stated that the State has approved the change order for the Cancienne Canal Project and the budget amendment has been sent in to move the additional \$50,000 to complete the project and have it closed out. He then recommended to approve the change order. In response, he stated that the funds are coming from the remaining budget of the Wastewater Generator Project (\$50,000). A brief explanation was given of what happened to require the change order.
8. Committee member Michael Dias offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve a \$200,000 change order for the Cancienne Canal Drainage Project." The motion was approved with Jamie Ponville and Leroy Blanchard voting nay.
9. Chairman Irving Comeaux recognized the OHSEP Director, who stated that the Parish continues to hold vaccination events. He stated that the positive cases are 2142 with 36 deaths. He stated that the positivity rate last week was 2.3% and is currently 1.4%. He then stated that 17% of the parish population is vaccinated. He listed the upcoming events consisting of 1st rounds and 2nd round vaccines. He added that the Johnson & Johnson events are put on hold and have been changed to Moderna. He further stated that they are becoming reluctant to getting vaccines due to the low turn out therefore, it may come to the State relying on the hospitals to administer the vaccine. The OHSEP Director then asked the Jury to encourage the vaccine as much as possible.
10. In response, the OHSEP Director stated that there were no actionable items under the Disaster Recovery Grants.

11. Committee member Michael Dias offered a motion, seconded by Mr. Leroy Blanchard, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

"

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 14, 2021
6:40 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Patrick Johnson in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Michael Dias, Ward 5; Mr. Chris Carter, Ward 6; Mr. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8; Mr. Myron Matherne, Ward 9.
3. President Patrick Johnson led the Prayer and Labadieville Middle School Students (Mackenzie Lacaze, Taydon Benoit, Breanna Byrd, Lauren Sherman) led the Pledge of Allegiance to the Flag.
4. Police Juror Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve and accept the minutes of March 24, 2021." The motion was unanimously adopted.
5. President Patrick Johnson opened the meeting to the public to hear comments, questions or concerns relative to items listed on the agenda. He recognized Warren Arboneaux, President of the Assumption Parish Library Board of Controls, who stated that he was informed that Sandi Falcon doesn't wish to be reappointed to the Library Board. He then stated that he will have applicants to address next month. Following three (3) calls, there were no further comments received.
6. President Patrick Johnson recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters: the reappointment of LJ Breaux to the Pierre Part Settlement Gravity Drainage District for a 5 yr. term, the replacement of Abel Armonville with Ronnie Bailey on the Bayou L'Ourse Drainage District, \$3,630 for Fertitta Lane Outfalls Repair Project, \$670 for 4871 Hwy 1 Catchbasin Project, \$750 for 4440 Hwy 1 Catchbasin Project, \$300 for Douglas St. Outfall Cleaning Project, \$150 for B&L St. Outfall Cleaning Project, \$1,140 for 2531 Lee Drive Culvert Replacement Project, \$500 for 118 Gumble St. Culvert Replacement Project and \$870 for 117 Gerald St. Culvert Replacement Project.
7. Police Juror Jamie Ponville offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted. (resolutions attached)
8. President Patrick Johnson recognized Personnel Committee Chairman Chris Carter, who stated that the committee met and recommended the following matters; briefly discussed the roles and responsibilities of the supervisors, agreed to advertise for the APCC Manager and grants writer position, granted 6 weeks of FMLA leave for the IT Specialist, promoted Kent Breaux, Sr. to Drainage Foreman with a 6 weeks probationary period and to a grade 7 step 9, authorized the Parish Manager to hire two (2) road & bridge employees, a pay raise for the Registrar of Voter's part-time employee and denied holiday pay for the Special Programs Director.
9. Police Juror Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was adopted with Jamie Ponville voting nay to the Drainage Foreman promotion. (resolutions attached)
10. President Patrick Johnson stated that the Finance Committee met and recommended the following matters; payment of bills through April 9, 2021, \$450 increase and renewal agreement with LoCA, discussed the Road Fund Analysis and the Road & Bridge Chairman and Parish Engineer will have a report at the next meeting.
11. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolution attached)
12. President Patrick Johnson recognized Solid Waste Committee Chairman Jeff Naquin, who stated that the committee met and recommended the following matters; received an update from Mr. Arthur Boudreaux relative to a permit to clean up the parish of tires, heard from Lance and Christy Gaudet relative to illegal dump sites in the parish and agreed to put up signs in all locations indicating the video surveillance, awarded the 2021 Solid Waste contract to Waste Pro and Lionel Boudreaux Trucking for Bulky Waste Collection. Police Juror Chris Carter welcomed Waste Pro and Lionel Boudreaux Trucking to the Parish and looks forward to a great working relationship.
13. Police Juror Jeff Naquin offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the Solid Waste Committee report as presented." The motion was unanimously adopted. (resolution attached)

14. President Patrick Johnson recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; received an update on the Drainage Master Plan & Flood Mitigation Project from GIS Engineering, granted a hardship variance for an open air structure attached to existing structure 3 ft. from North Holly Rd. for 2599 Hwy 1010, Labadieville, granted a hardship variance from 1.5 ft. from each side property line at 148 Lakeview St., Pierre Part, \$200,000 change order for the Cancienne Canal Drainage Project and received an update on the Coronavirus Pandemic.
15. Police Juror Irving Comeaux offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was adopted with Jamie Ponville voting nay to both variances and the change order. (resolutions attached)
16. President Patrick Johnson recognized the Secretary-Treasurer, who stated that the updated COVID – 19 waiver for the APCC events specific to phase 3 effective March 31, 2021 – April 28, 2021 needs to be approved. She stated that the capacity for the whole reception hall is 219, half of the reception hall is 109, gym for social events is 321, a sporting event is \$537, the limitation on serving alcohol is 11 p.m. and live music.
17. Police Juror Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the updated COVID – 19 waiver for the APCC events specific to phase 3 effective March 31, 2021 – April 28, 2021." The motion was unanimously adopted. (resolution attached)
18. President Patrick Johnson recognized the Secretary-Treasurer, who stated that a replacement is needed on the Revolving Load Fund Board and stated that she will be that person.
19. Police Juror Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the appointment of Kim Torres on the Revolving Loan Fund Board." The motion was unanimously adopted. (resolution attached)
20. Police Juror Jamie Ponville offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve adoption of ordinance 21-04 to levy charges for the removal of a derelict structure." The motion was unanimously adopted. (ordinance attached)
21. Police Juror Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve an occupational license for Automotive, Delish Donuts, J.N. Marketing, BKG Automotive Repair, Oneway Cleaning Services, Bayou Country Big Pot Boys, LLC, Barras Construction LLC and Mercy and Grace Hair Studio." The motion was unanimously adopted.
22. President Patrick Johnson recognized Police Juror Leroy Blanchard, who stated that the Atchafalaya Ricer Basin Restoration & Enhancement Task Force will be holding their 2nd meeting at the APCC on Tuesday, April 15, 2021 from 9 a.m. – 12 p.m. He encouraged all Police Jurors and public to try and attend. He stated that the task force was formed to put together solutions for the backwater flooding and alleviate the problems in the basin. He stated that there will be a comment period for the public but if there is anything that someone would want him to discuss please text him.
23. A brief discussion was held regarding the time frame for advertisement for the Grant Writing and APCC Manager positions. It was agreed that the advertisement would start once the job descriptions are drafted and approved.
24. Police Juror Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Johnson
President

On a motion by Mr. Jamie Ponville, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the replacement of Abel Arnonville with Ronnie Bailey for the remaining unexpired term to expire on 6/14/2022 as board member of the Bayou L'Ourse Drainage District.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jamie Ponville, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the re-appointment of Mr. LJ Breaux as board member of the Pierre Part Settlement Gravity Drainage District to serve an additional 5 yr. term to expire on 4-26-2029.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a Change Order in the amount of \$200,000 for the Cancienne Canal Project as a result of the engineer underestimating the spoil material.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: Jamie Ponville
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Ron Alcorn, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the promotion of Kent Breaux, Sr. from Equipment Operator to Drainage Supervisor, Grade 7, Step 9, \$17.89 per hour to be effective April 23, 2021 with a 6 month probationary period and the proposed increase in pay after a successfully completion of probationary period to be a Grade 7, Step 12, \$19.08 per hour (October 24, 2021).

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: Jamie Ponville
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Ron Alcorn, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a 1-step and 2.5% cost of living increase (\$8.57) for the part-time Registrar of Voters employee, Rachel Converse, to be effective 4/15/2021.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Ron Alcorn, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a maximum of 6 weeks of medical leave for Justin Clement as allowed under the Family Medical Leave Act. All benefits and associated premiums are 100% the responsibility of the employee during the FMLA leave of absence.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Patrick Johnson, to sign the renewal Claims Administration Service Agreement with LoCA for a 1 yr. period to begin on July 1, 2020 through June 30, 2021 with an increase in the amount of \$450.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a hardship variance of 1.5 ft. from each side property line located at 148 Lakeview St. in the Pierre Part Community.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: Jamie Ponville
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a hardship variance for an open air structure attached to an existing structure 3 ft. from North Holly Rd. located at 2599 Highway 1010 in the Labadieville Community.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: Jamie Ponville
Absent: 0
Abstain: 0

On a motion by Mr. Jeff Naquin, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a contract with Waste Pro at a rate of \$16.89 per household per month for Residential Solid Waste for automated collections in contractor supplied carts 2x per week;

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a contract with Lionel Boudreaux Trucking at a rate of \$2.90 per household per month for Bulky Waste collections to include 4 cubic yards 2x per month;

BE IT FURTHER RESOLVED that both contracts are for a 5-year term to be effective July 1, 2021 and to end June 30, 2026.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Ron Alcorn, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby appoint Mrs. Kim Torres to sit on the South Central Planning Revolving Loan Fund Board as a representative for Assumption Parish to replace Mrs. Erin Theriot and proxy for Police Jury President Patrick Johnson.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

Ordinance 21-04

Upon motion presented by Mr. Jamie Ponville, seconded by Mr. Michael Dias, the following ordinance was presented for adoption:

An Ordinance amending Ordinance No. 18-01 to authorize the levy of charges for removal of a Derelict Structure as an assessment to be added to the annual Ad Valorem tax bill of the property involved and/or authorizing the placement of a lien on the property involved for removal of Derelict Structure charges in accordance with Assumption Parish Ordinance No. 89-12 as amended.

Be It Ordained by the Assumption Parish Police Jury convened in Regular Session on this 14th day of April, 2021, that:

Section 1. The following properties, identified by assessment numbers, located within the Parish of Assumption, be levied with the stated charges due plus fifteen (15%) percent for administrative fees and fifteen (15%) percent for collections fees for removal of derelict structure, and said charges shall become an assessment and form part of the ad valorem taxes due on said property by the owner and when collected shall be credited to the general fund of the parish.

Assessment Number	Owner's Name	Charges	15% Adm. 15% Coll.	Total
100095900	Agnes Worley	\$3,277.50	983.25	\$4,260.75

Section 2. The Secretary-Treasurer of the Assumption Parish Police Jury is also hereby authorized and directed to file a special assessment against the subject property for the above charges if collection is not made as a result of action authorized in Section 1 above within 60 days. A certified copy of said special assessment shall be filed with the Clerk of Court of Assumption Parish, who shall forthwith record same in the Mortgage Records of said Parish. Such assessment when so filed and recorded shall operate as a lien and privilege against the property herein assessed, which lien and privilege shall rank from the date of filing of the assessment in the Mortgage Records of said Parish and shall prime all other claims, mortgages and liens, except taxes and prior recorded special assessment liens.

Section 3. If an section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the Police Jury of the Parish of Assumption hereby expressly declaring that it would have passed the remaining portions of this ordinance with the invalid portions omitted.

Section 4. Other ordinance or parts of ordinances in conflict herewith are hereby repealed.

Section 5. This ordinance shall become effective immediately.

Section 6. This ordinance, having been submitted in writing, having been read and adopted by sections at a public meeting of said Police Jury was then submitted to an official vote as a whole, the vote thereon being as follows:

Yeas: 9
Nays: 0
Absent: 0

The Ordinance was declared adopted, this 14th day of April, 2021.

//Kim Torres//
Kim M. Torres
Secretary-Treasurer

//Patrick Johnson//
Patrick Johnson
President