

Drainage Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2019  
5:00 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Booster Breaux, Mr. Myron Matherne.  
Committee member recorded as absent was: Mr. Martin Triche.  
Other Police Juror recorded as present was: Mr. Ron Alcorn.
2. Committee member Chris Carter offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve the re-appointment of Warren Gonzales to the Lower Texas Drainage District #15 for a 5yr. term and the replacement of Diane Sewell with Chelsi Rodrigue and Ricky Landry with Yancy Hebert." The motion was unanimously adopted.
3. Committee member Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$600 for 242 S Bay Rd. Pump Replacement Project." The motion was unanimously adopted.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve adding the following matters to the agenda." The motion was unanimously adopted.
5. Chairman Henry Dupre requested comments, questions or concerns regarding the culvert replacement at the Fire Station at the intersection of Hwy 996 and Hwy 70. Following three (3) calls, there were no comments received.
6. Committee member Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$2,500 for Grand Bayou Fire Station Culvert Replacement Project." The motion was unanimously adopted.
7. Chairman Henry Dupre requested comments, questions, or concerns regarding Crossover Rd culvert extension project. Following three (3) calls, there were no comments received.
8. Committee member Chris Carter offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve \$5,877 for Crossover Rd Drainage Project." The motion was unanimously adopted.
9. Committee member Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Drainage Committee the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Henry Dupre  
Drainage Committee Chairman

Finance Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2019  
5:05 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Vice-Chairman; Mr. Ron Alcorn, Mr. Booster Breaux.  
Committee members recorded as absent were: Mr. Jeff Naquin, Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Ron Alcorn offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve the 'List of Bills' submitted through July 3, 2019." The motion was unanimously adopted.
3. Vice-Chairman Henry Dupre recognized the Parish Manager, who stated that he received only one 1) quote for the Attakapas Boat Launch Improvement Project from Laser Construction, Inc. in the amount of \$14,639. In response, he stated that it will be budgeted from Ward 5 Recreation.
4. Committee member Ron Alcorn offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve and accept the low quote of \$14,639 for the Attakapas Boat Launch Improvement Project funded through Ward 5 Recreation." The motion was unanimously adopted.
5. Vice-Chairman Henry Dupre recognized the Secretary-Treasurer, who stated that the agreement between DOTD and the APPJ for Public Transportation Capital Assistance Program is the Council on Aging operational contract.
6. Committee member Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve and authorize the President to sign the proposed agreement between the DOTD and APPJ for Public Transportation Capital Assistance Program." The motion was unanimously adopted.
7. Committee member Ron Alcorn offered a motion, seconded by Mr. Booster Breaux, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Henry Dupre, Vice--Chairman  
Finance Committee

Personnel Committee Meeting  
Of the  
Assumption Parish Police jury

Wednesday, July 10,2019  
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Booster Breaux, Chairman; Mr. Ron Alcorn, Mr. Chris Carter, Mr. Henry Dupre, Mr. Myron Matherne.  
Committee members recorded as absent were: Mr. Patrick Johnson, Mr. Martin Triche.  
Other Police Juror recorded as present was: Mr. Irving Comeaux.
2. Chairman Booster Breaux recognized the Parish Manager, who stated that following the interview process for a General Maintenance employee he is recommending the hire of James Madere, Jr. In response, he stated that he would be hired at a grade 4 step 21, \$15.55 hr.
3. Committee member Myron Matherne offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve the hiring of James Madare, Jr., General Maintenance, step 4 grade 21." The motion was unanimously adopted.
4. Committee member Henry Dupre offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Booster Breaux  
Personnel Committee Chairman

Insurance Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2019  
5:20 O'clock p.m.

1. Committee members recorded as present were Mr. Jeff Naquin, Chairman; Mr. Booster Breaux, Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Henry Dupre.  
Committee member recorded as absent was: Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Chris Carter, Mr. Myron Matherne
2. Chairman Jeff Naquin recognized Tommy Landy of Gallagher Insurance, who also introduced Ms. Sarah Ledet, Summer Intern. He then presented information from the market place and explained that the rates are slightly increasing due to the floods 2 yrs ago in other parts of the state. He added that the Parish has not had any claims and has been consistent with Am Risk therefore, receiving less than a 2% increase. Mr. Landry then stated that auto rates are up due to the flooding as well and the increase is also under 2%. He stated that overall it's a 1.6% change in premium. He then stated that the renewal rate is \$468,508.45.
3. Committee member Ron Alcorn offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve and accept the Property and General Liability Insurance renewal in the amount of \$468,508.45 with Lloyd's of London." The motion was unanimously adopted.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Insurance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Jeff Naquin  
Insurance Committee Chairman

Road & Bridge Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2019  
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Chairman; Mr. Chris Carter, Mr. Jeff Naquin, Mr. Henry Dupre, Mr. Booster Breaux, Mr. Myron Matherne.  
Committee members recorded as absent were: Mr. Patrick Johnson, Mr. Martin Triche.  
Other Police Juror recorded as present was: Mr. Irving Comeaux.
2. Chairman Ron Alcorn recognized the Parish Engineer, who stated that they are scheduling the work on the roads that were not done due to flooding. He then stated that they are still compiling a punch list that consist of shoulder work, patch work, deficiencies, etc. He stated that they have moved out of the parish but are aware of the extensive work that needs to be done. He then stated that he has scheduled to meet with them early next week to review the streets and the list that is being compiled. Once the list is completed, he will provide each Juror with a copy for review. He further recommended that the substantial completion be placed on hold until completion of all roads that were on the 2019 Road Overlay list. Following a brief discussion regarding the delinquency and unfinished work, the request was made to invite the owner of the company to the next meeting to further discuss the matter. In response, the Parish Engineer stated that he and the ADA has discussed the matter and are not satisfied with the work that has been done therefore, they will be provided with the extensive list and go from there. He then stated that they were provided with a few up to date matters and they handled them timely. In addition, the ADA recommended that the list be compiled as quickly as possible and be provided to Mr. Siles with the perimeters stating that he appear at the next meeting for an on point discussion directly related to all of the roads that needs touch up work in addition to the roads that have yet to be worked on.  
The committee also requested that the punch list be made top priority and that he be requested to come to the next meeting.
3. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Ron Acorn, Chairman  
Road & Bridge Committee

Engineering/Grants Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2019  
5:40 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin.  
Committee member recorded as absent was: Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Chris Carter, Mr. Booster Breaux, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the Parish Engineer, who stated that he spoke with the Parish Manager and scheduled a site visit of the Marais Park next week. He stated that he drew a plan of the park layout and will obtain some elevations, inspect the drainage issues and come up with a comprehensive list of what needs to be completed. He then stated that some of the project will have to be done by an outside contractor due to it being out of the scope of work handled by the Road & Bridge Department. He stated that they will form a plan relative to the scope of the layout and request that it be put out for bid.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve and authorize the Parish Engineer and Parish Manager to obtain prices for the Marais Park Ground Leveling/Grading Project." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized Police Juror Myron Matherne, who stated that he met with the Recreation District #2 and asked that they consider a letter of support to the Police Jury stating that if the Parish purchased the property, they would take over the launch as a recreation park. He also stated that he is still negotiating the price of the property with the owners.
5. Committee member Martin Triche entered the meeting at this time.
6. Following a brief discussion, committee member Jeff Naquin requested that Police Juror Myron Matherne submit a plat of the property for the Jury's review at the next meeting.
7. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded with the following updates of the Disaster Recover Grants:
  - Cancienne Canal – The appraisals are now complete and the ADA is working on the right of way documents to be presented to the landowner.
  - Marais Sewer Project – The Parish Engineer stated that the actual concrete plant has been set in the ground. He stated that they met with Entergy to bring power to the site and they will require a right of way. They are waiting on Entergy to come back with their proposal to power to the new plant. He then recommended authorization for the President to sign all right of way documents for Entergy to bring power to the site.
8. Police Juror Patrick Johnson entered the meeting at this time.
9. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve and authorize the President to sign the right of way documents with Entergy for the Marais Project." The motion was unanimously adopted.
  - Sewer Generators – The Parish Engineer stated that all generators are being put on site and all slabs are in place and set. Once the remaining generators are in place, they will be waiting on the natural gas to be turned on.
  - Linear Park – The Parish Engineer stated that the meeting is being rescheduled due to a medical emergency on his part. He stated that he is waiting on the date from the New Director. He stated that the director has reviewed the documents and wants to move the project forward.
  - Hazardous Mitigation Project – The Parish Engineer stated that they have responded to the request for information and now waiting on a word from the State so that the project can move forward.
10. Committee member Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Irving Comeaux, Chairman  
Engineering/Grants Committee

Regular Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2019  
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin S. Triche in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9.
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the flag.
4. Police Juror Jeff Naquin offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the minutes of June 26, 2019." The motion was unanimously adopted.
5. President Martin Triche opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the committee met and recommended the following matters: re-appointment of Warren Gonzales to the Lower Texas Drainage District #15 for a 5 yr. term and the replacement of Diane Sewell with Chelsi Rodrigue and Ricky Landry with Yancy Hebert, \$600 for 242 S Bay Rd. Pump Replacement Project, \$2,500 for Hwy 70 Fire Station Culvert Replacement Project and \$5,877 for Crossover Rd Drainage Extension Project.
7. Police Juror Henry Dupre offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted. (resolutions attached)
8. President Martin Triche recognized Police Juror Patrick Johnson, who stated that he would like to replace Gary Landry on the Lower Texas Drainage District #15 with Chett Landry for a 5 yr. term.
9. Police Juror Patrick Johnson offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the replacement of Gary Landry with Chett Landry for a 5 yr term." The motion was unanimously adopted. (resolution attached)
10. President Martin Triche recognized Finance Committee Vice-Chairman Henry Dupre, who stated that the committee met and recommended the following matters; ' List of Bills' submitted through July 3, 2019, accept the low quote of \$14,639.78 from Laser Construction, inc. for the Attakapas Boat Launch Improvement Project and authorize the President to sign the proposed agreement between the DOTD and APPJ for Public Transportation Capital Assistance Program.
11. Police Juror Henry Dupre offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. President Martin Triche recognized Personnel Committee Chairman Booster Breaux, who stated that the committee met and recommended the following matter: to hire James Madere, Jr. as a General Maintenance employee at a grade 4 step 21, \$15.55 per hr.
13. Police Juror Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolution attached)
14. President Martin Triche recognized Insurance Committee Chairman Jeff Naquin, who stated that the committee met and approved the following matters: received information regarding the renewal for the general liability and property insurance coverage. He stated that the committee approved renewal with Lloyds of London in the amount of \$468,508.
15. Police Juror Jeff Naquin offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the renewal of General Liability and Property Insurance with Lloyds of London in the amount of \$468,508 and authorize the President to sign the necessary documents." The motion was adopted with Martin Triche recusing/abstaining. (resolution attached)
16. President Martin Triche recognized Road & Bridge Committee Chairman Ron Alcorn, who stated that the committee met and received an update on the Road Overlay Program. The committee

requested that Coastal Bridge owner attend the next meeting to discuss the punch list that will be presented by the Parish Engineer.

17. President Martin Triche recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matter: authorized the Parish Engineer to obtain three (3) quotes for the Marais Park ground leveling/grading, authorized the President to sign the right of way documents with Entergy for the Marais Sewer Project and requested support from the Recreation District #2 for the Shell Beach Property Project.
18. Police Juror Irving Comeaux offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolution attached)
19. Police Juror Jeff Naquin offered a motion seconded by Mr. Henry Dupre, "THAT, the Police Jury approve an occupational license for August Barber & Beauty Shop." The motion was unanimously adopted.
20. Police Juror Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
President



On a motion by Mr. Jeff Naquin, seconded by Mr. Booster Breaux, the following resolution was adopted:

#### RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Martin S. Triche, to sign all renewal documents submitted by Arthur J. Gallagher Risk Management Services, Inc. for the General Liability & Property Insurance coverage for the Assumption Parish Police Jury for 2019-20 in the amount of \$468,508 with Lloyd's London.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: 0

Abstain: Martin S. Triche

On a motion by Mr. Henry Dupre, seconded by Mr. Booster Breaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and accept Laser Construction, Inc. (\$14,639.78), the lowest responsible bidder that meets all parish insurance requirements, for the Attakapas Boat Launch Improvements Project to be funded through the General Fund-Ward 5 Recreation Allocation.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0
Abstain:	0

On a motion by Mr. Booster Breaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Parish Manager to hire Mr. James Madere, Jr., General Maintenance Employee at a Grade 4 Step 21, \$15.55 per hour.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nays: 0

Absent: 0

On a motion by Mr. Henry Dupre, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED, that the Assumption Parish Police Jury does hereby re-appoint the following board member of Lower Texas Drainage District #15 for the terms as indicated.

<u>Board Member</u>	<u>Term (in years)</u>	<u>Expiration of Term</u>
Warren Gonzales	4	7-14-23

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9  
Nays: 0  
Absent: 0

On a motion by Mr. Henry Dupre, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED, that the Assumption Parish Police Jury does hereby accept the resignation of Gary Landry, Diane Sewell and Ricky Landry and appoint the following board member of Lower Texas Drainage District #15 for the terms as indicated.

<u>Board Member</u>	<u>Term (in years)</u>	<u>Expiration of Term</u>
Chelsie Rodrigue	4	7-14-23
Yancy Hebert	5	7-14-22
Chett Landry	4	7-14-23

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nays: 0

Absent: 0

On a motion by Mr. Irving Comeaux, and seconded by Mr. Patrick Johnson, the following resolution was adopted:

**RESOLUTION**

BE IT RESOLVED that the Assumption Parish Police Jury does hereby authorize its President, Martin S. Triche to sign the right of way documents with Entergy as it relates to the Marais Sewer Project.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0