

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 27, 2020
3:55 O'clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Leroy Blanchard, Mr. Myron Matherne, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Patrick Johnson, Mr. Michael Dias.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve the reappointment of Donnie Calamia, Sr. to the Bayou Pierre Part North Gravity Drainage District." The motion was unanimously adopted.
3. Committee member Leroy Blanchard offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve the reappointment of Vernon Alleman to the Pierre Part Settlement Gravity Drainage District." The motion was unanimously adopted.
4. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve the replacement of Troy Lambert with Glenn Templet on the LA 70 Lee Drive Drainage District." The motion was unanimously adopted.
5. Chairman Jamie Ponville recognized the Parish Manager, who stated that the tractor pump that has been in possession of the Bayou L'Ourse Drainage District for over 20 yrs. is now being offered to the Parish. He stated that he spoke with the ADA regarding a cooperative endeavor agreement with the district so that the Parish can use it as we see fit. In response, the ADA stated that he has drafted an agreement so that the Parish can operate as owners.
6. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve a Cooperative Endeavor Agreement with the Bayou L'Ourse Drainage District relative to the transfer of a tractor pump." The motion was unanimously adopted.
7. Chairman Jamie Ponville recognized the Parish Engineer, who stated that the canals on the east and west side of Ideal St. are swept out every 5-6 years. He stated that this project will improve drainage for all the residents on that street as well as drain the water to the Baker Canal.
8. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$600 for East and West Side of Ideal St. Canal Sweeping Project." The motion was unanimously adopted.
9. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$2,400 for 128 Bayou Drive Tee and Plug Installation Project." The motion was unanimously adopted.
10. Chairman Jamie Ponville stated that for a few months constituents of wards 7, 8 and 9 along with the Jurors have been working on creating a master drainage plan. He then recognized committee member Leroy Blanchard to further explain and discuss the plan. Mr. Blanchard stated that in March Mr. Tim Matte, Executive Director of St. Mary Levee District presented information regarding the Bayou Chene Project. He then stated that throughout that discussion he understood that the Jurors being affected should get together, as a committee, to discuss what could be done to move forward with the drainage concerns. He stated that they met with the Pierre Part/Belle River Business Group regarding this concern and that introduced them to an engineering firm who had been speaking to the group. That engineering firm developed a preliminary scope of work on what a master plan would entail. He then contacted another firm to look into the concerns and requested they submit a plan so they could have something to compare to make sure they are bidding on the same type of work. Mr. Blanchard proceeded to explain that Phase 1 of the Master Plan would be to gather the situation of where we are now and identify what projects are on the books, north and south of the Parish. He then stated that while speaking with the engineering firm he was made aware that there are projects slated to happen on the south side of the Parish that will impact the high water. He stated that the Bayou Chene Project could help us but on the CPR books there are other projects that could impact the Parish. He then stated that the Louisiana Watershed District project with Pointe Coupee, West Baton Rouge and Iberville Parish could have an impact on the watershed leading into Belle River. He again stated that this plan would identify other projects around the Parish, establish our watershed regions throughout the parish and preliminarily identify the projects that we could use to improve our watershed and drainage throughout the parish. He then stated that leading into Phase 2 it would model so we can determine how much rainfall events have on us and we can prioritize what drainage projects have the most impacts for us. He explained that we need a process to evaluate projects to make sure we are getting what we are paying for. He stated that in Phase 1 the funding source would be identified using Parish funds to leverage federal monies in matching grants to improve overall drainage plans. He then stated that the importance of this is to get a drainage plan on paper that the Parish can work on, so that in the future, investors can

begin to look at the Parish and see that they can rely on the drainage plan and we are doing what is necessary to stop the constant flooding in the troublesome areas. He also advised that both firms spoke with our Parish Engineer regarding their plan to get his input regarding their scope of work. In response, the Parish Engineer stated that the overall plan would be an asset to the Parish in several ways. He stated that anytime you are following a master plan, the Corp and DNR are aware of, it expedites some of the permitting processes. He then stated that it also helps when you are applying for various State and Federal funding and able to show that a project has been on the books, is part of a master and overall plan that has incorporated and viewed the affects from the neighboring parishes. He added that the funding agency sees that if federal funds are spent in Assumption Parish it will also affect St Mary and others. It will also help to answer their question for cost effectiveness per capita. He further stated that this plan would give the parish a clear scope and directive to our growing drainage problem. He added that we need to approach the problem from a different angle because it's becoming a larger scope and other parishes and resources need to be involved to get things done. Police Juror Ron Alcorn stated that there are other watershed projects that are taking place around us and as they are improving their drainage water problems it may be affecting us without our knowledge. He further stated that this sounds like a win for the Parish. In response, committee member Leroy Blanchard stated that Phase 1 cost estimate would be \$50,000-\$60,000. He stated that the 1st engineering firm reached out to the Corp of Engineers regarding funding and they identified Assumption as being an underserved parish and are willing to spend funds for this type of project to the tune of 75% or 90% match. He added that whatever the Parish spends in phase I would be counted towards a match in phase 2. He stated that he spoke with both firms regarding this and they are aware of this type of program. He then stated that the urgency of trying to get it through is because the Corp has available funding in the 3rd and 4th quarters of 2020 to put towards phase 2. Chairman Jamie Ponville stated that the Corp is looking for a project that is ready to move forward. Committee member Jeff Naquin stated that he is a part of the La. Watershed Steering Committee and they had a phone conference today. He stated that this project should be a part of the watershed and can be funded through them but the request needs to be made. He stated that there is \$5 million to be spent in the region and we have (1) project on the books already. The next funding source is in October and this is a very viable project that we can rely on another funding source to cover the cost. He then stated that a master plan is great and would affect all areas of the Parish. He commended Bayou L'Ourse for going the extra mile to protect themselves. He stated that the Bayou Chene Project is a great project and should be set forth come August 2021 and should relieve 90% of our backwater flooding which we are facing at present and not so much of a drainage issue. He stated that funds are spent in Pierre Part and Belle River each year but there's definitely some improvements to make. He further stated that the overall plan is a great idea and it should be placed on the list. He stated that he has been on the Jury for a while and the drainage concerns don't happen overnight, you must have patience and political endurance. He stated that the study may take a year but added that if we have the funding source lets apply for it and he will do whatever he can to get the project done. Committee member Irving Comeaux stated that after their committee was formed and their plan was set up, the grants started to flow. He stated that if it weren't for grants they would not have been able to do anything. Police Juror Patrick Johnson stated that he agrees with everything that has been stated and appreciates the efforts that have been put forth relative to the plan and project. He suggested that prior to moving forward others should get involved. He spoke about the match and reiterated that this plan and project will not happen overnight but keep in mind that everyone is in favor of the project. He further stated that there may be some unknowns that we are not speaking of therefore, we can look into getting responses to some of them when they arise. A brief discussion was then held relative to getting started at this time. It was recommended that Phase 1 be funded collectively through the Drainage Fund or through GOMESA funds, which are available and not dedicated. In response, committee member Leroy Blanchard stated that he has two (2) engineering firms, T. Baker Smith and GIS. He also stated that part of Phase 1 is identifying the funding source for Phase 2. Committee member Irving Comeaux stated that they should make sure that the plan includes what is wanted and what is expected. Following a brief discussion, the committee agreed to move forward with Phase 1 of the master drainage plan using GOMESA funds. Committee member Leroy Blanchard listed the following tasks: Review the existing projects and plans, develop the drainage basis and drainage study area, define parish drainage restoration goals, define funding sources and constraints, preliminary project list, drainage master plan report for previous listed task.

11. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve to move forward with the Master Drainage Plan utilizing the GOMESA funds." The motion was unanimously adopted.
12. Committee member Jeff Naquin offered a motion, seconded by Mr. Myron Matherne, THAT. The committee approve \$800 for 112 Mam and Pap St. Culvert Replacement Project." The motion was unanimously adopted.
13. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$525 for 534 Belle River Rd. Culvert Replacement Project." The motion was unanimously adopted.

14. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jamie Ponville
Drainage Committee Chairman

Federal Programs Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 27, 2020
4:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Johnson, Chairman; Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Chris Carter, Mr. Jamie Ponville, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Michael Dias, Mr. Leroy Blanchard, Mr. Myron Matherne.
2. Committee member Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve and authorize the President to sign the 1st amendment for LiHeap Agreement Grant period 10/1/19-9/30/2020 FY2020 allocation in the amount of \$221,799.00." The motion was unanimously adopted.
3. Committee member Chris Carter offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve and authorize the President to sign the CSBG CARES ACT funds allocation in the amount of \$91,508.00." The motion was unanimously adopted.
4. Committee member Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve and authorize the Special Programs Director to apply for phase 37 Emergency Food & Shelter funding allocation in the amount of \$11,305.00" The motion was unanimously adopted.
5. Committee member Jamie Ponville offered a motion, seconded by Mr. Chris Carter "THAT, the committee approve and authorize the Special Programs Director to apply for Emergency Food & Shelter CARES funding allocation in the amount of \$16,118.00." The motion was unanimously adopted.
6. Committee member Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Federal Programs Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Johnson, Chairman
Federal Programs Committee

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 27, 2020
4:14 O'clock p.m.

1. Committee members recorded as present were: Mr. Jeff Naquin, Chairman; Mr. Michael Dias, Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Chris Carter, Mr. Myron Matherne.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Jamie Ponville, Mr. Leroy Blanchard.
2. Committee member Michael Dias offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve payment of the bills submitted through May 21, 2020." The motion was unanimously adopted.
3. Chairman Jeff Naquin recognized the Secretary-Treasurer, who stated that the budget comparison statements for February, March and April have been submitted to everyone for review. She stated that there have been minimal expenses in this time and requested any concerns. She then stated that most of the items have been addressed and no formal plan of action is needed at this time.
4. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the Budget Comparison Statements for February, March and April 2020." The motion was unanimously adopted.
5. The Secretary-Treasurer then stated that the agreement with LoCA is an annual renewal. She explained that this is the company that handles the administration of all liability claims. She then recommended approval to renew.
6. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve the renewal agreement with LoCA for continued administration of all liability claims with a 3% increase." The motion was unanimously adopted.
7. The Secretary-Treasurer stated that the FY 2019-2020 LGAP grant is to purchase equipment for the R & B Department (pay loader). She then stated that the FY 2019-2020 CWF is the water enrichment project for the Waterworks.
8. Committee member Myron Matherne offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve and authorize the President to sign the FY 2019-2020 LGAP and FY 2019-2020 CWF contracts." The motion was unanimously adopted.
9. The Secretary-Treasurer stated that the agreement with South Central Louisiana Human Services Authority takes care of the continued outpatient assessment and treatment services for inmates. She then recommended approval at the same rate.
10. Committee member Michael Dias offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve the renewal agreement with South Central Louisiana Human Services Authority for continued outpatient assessment and treatment services for inmates." The motion was unanimously adopted.
11. The Secretary-Treasurer stated that only one (1) bid was received for the Official Journal of the Parish from The Bayou Pioneer. She stated that the rate remained the same at \$6 per legal square.
12. Committee member Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve and accept The Bayou Pioneer as the Official Journal for the period of July 1, 2020 through June 30, 2021." The motion was unanimously adopted.
13. The Secretary-Treasurer stated that CCMSI has agreed to extend the health insurance contract an additional 4 months to transition to a calendar year plan. She stated that in October proposals will be received for the upcoming year.
14. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve the 4-month contract extension with CCMSI for health insurance to transition to a calendar year plan." The motion was unanimously adopted.
15. Committee member Ron Alcorn requested that a questionnaire be given to the employees to rate the services of the insurance company. In response, the Secretary-Treasurer stated that this will be done. She also requested approval to amend the cafeteria plan agreement that is administered by AFLAC and goes in conjunction with the health plan. She then stated that this agreement allows withholdings on a pre-tax basis.

16. Committee member Myron Matherne offered a motion, seconded by Mr. Ron Alcorn., 'THAT, the committee approve amending the cafeteria plan agreement administered by AFLAC to transition to a calendar year.' The motion was unanimously adopted.
17. Chairman Jeff Naquin recognized committee member Ron Alcorn, who stated that he requested a list of the expenditures through May 21, 2020 to see where the parish stands relative to the CARES ACT funding, what is and what's not reimbursable, etc. He then stated that nothing is guaranteed and after speaking with the State Legislature, HB 189 passed in the senate but was stuck on the house floor. He then stated that the Jury has discussed the Parish budget and these expenditures may affect the general fund. He then stated that looking over the list all of the overtime in the last 2 months sticks out and makes up over 85% of the expenditures. He proceeded to explain that there should have been more dialogue as well as meetings to discuss how we were to handle COVID-19. An example was given regarding the closure of the office but maybe the furloughing of non-essential employees and a staggered schedule for essential employees at regular salary. He stated that as for the OEP Director, this is his job. He added that this was new to everyone and after reviewing the entirety, some things could have been done differently. In response, chairman Jeff Naquin stated that it is an unprecedented event and a lot will be learned. The Jury normally meets after such events to discuss the pros and cons so in the future the outcome can be handled differently. There was no action taken
18. Chairman Jeff Naquin recognized committee member Chris Carter, who presented the committee with information regarding the surrounding parishes using direct deposit for employees. He stated that this discussion has been brought before the Jury but was voted against. He stated that after speaking with some of the employees it's what they want. He stated that he is proposing that an employee is given the choice, it's not mandatory. He proceeded to review the information on the handout and pointed out that within Region 3 Assumption Parish is the only parish without direct deposit. He stated that Ascension Parish utilizes the same software that we currently use. He listed the benefits and downfalls and stated that the Parish has dealt with some of them. He then stated that he met with the Secretary-Treasurer regarding his proposal and she had some issues namely getting the time sheets in on time. This issue is due to each employee having to sign or initial their timesheet. He stated that this procedure is not law and it's not a policy of the Jury. The policy states that every supervisor/department head must verify the timesheet with the time clock. He further stated that the supervisors as well as the employees should be held accountable. There are employees that bank out of the parish and are rushing to get their checks deposited therefore, it's time that this board allows this benefit for the employees. Committee member Chris Carter stated that the Secretary-Treasurer received a quote to convert to direct deposit. He then stated that she informed him that the employees are paid on Thursday but if direct deposit is implemented, the pay date would have to change to Friday. He asked that the Secretary-Treasurer discuss her position on this request but he will still motion to allow it and that it begins with the 1st payroll in August 2020.
- Chairman Jeff Naquin recognized the Secretary-Treasurer who stated that she is unaware of the software that was listed on the document presented referencing Ascension Parish and stated that the parish operates on the AS400. Relative to the signatures, she stated that time sheets are prepared and all employees, as an internal control measure, are to review their timesheet and sign for accuracy (where they work, how much time on a job, leave time etc.) because we all are capable of making errors and the signature indicates accuracy. She stated that she is not in favor of removing an internal control measure just to implement direct deposit. She then stated that because of the three (3) day advanced notice to the bank, the payday would have to be pushed back to the Friday. She then gave the example of Monday, May 25, 2020 being a holiday stating that no processing was being done, timesheets were turned in at the end of day on Tuesday, she was out of the office half of day today for an appointment and when she left the office for the meeting payroll was still not ready. She added that giving a normal week there would be no way they could make the three (3) day time span. She added that if this is implemented this would be another day that she would not be able to take off. She reiterated that it would really be hard to meet those time constraints with holidays. She stated that if Monday and Tuesday are holidays, she won't be coming in to do payroll on either of those days so payroll may not be met. In response, committee member Irving Comeaux stated that he would like to see how the smaller parishes like St. James is handling payroll. In response, committee member Chris Carter stated that he didn't contact St. James but the bottom line is that all of the parishes celebrate these holidays and payroll is done. He then requested that networking be done to see how they are getting Payroll done during holidays. In response, the Secretary-Treasurer stated that the payroll ends on a Saturday so time sheets cannot be received on Friday if the R&B crew works the Saturday. In response, committee member Chris Carter stated that they are not scheduled to work on Saturday but if they do, the time sheet can be adjusted on Monday. He further stated that all sort of excuses can be made as to why direct deposit can't be done when every parish around us is doing it. In response, the Secretary-Treasurer stated that she's not making excuses why it can't be done just trying to explain that the system that is currently being used will not allow for a pay date on Thursday with direct deposit. She further stated that if the Police Jury wants to change the entire system and the payroll period then let's do it. A brief discussion was held regarding the employees signing the timecards and holding the supervisors responsible for verification. In response, the Parish Manager stated that the supervisor assigns jobs but he is also a working supervisor and doesn't monitor the employees. He also agreed that it can be done. In response, Police Juror Leroy Blanchard stated that it sounds like two (2) issues, direct deposit and a 3-day delay of getting paid by direct deposit. Committee member Chris Carter stated that it's not literally a 3-day delay, everyone will get paid at the same time but the

Secretary-Treasurer is requesting that the pay day be moved to the Friday. Chairman Jeff Naquin stated that the existing payroll structure would have to change. In response, the Secretary-Treasurer stated that she does the APCC and the Administration Office timesheets, the Assistant Parish Manager does the R&B Department, the OHSEP Director does his department and the accountant does the Federal Programs department. The Secretary-Treasurer stated that the 1st check is where there will be a delay and explained that they have to do it where they will have that 3-day window to finish payroll and submit to Capital One. Following a brief discussion, committee member Chris Carter reiterated that no one payroll will be delayed there is a 3-day window to get payroll to the bank by 6 p.m. on Wednesday, everyone will be paid on Friday. In response, the Secretary-Treasurer stated she understands how it should be done, but Mr. Carter is assuming that this can be done by 6 p.m. on Wednesday but she is telling the Jury that by the existing structure that is not the case. Committee member Carter stated that there is no way payroll can't be done in 3 days. In response, the Secretary-Treasurer explained that the employees multi task. She also mentioned that Police Jury checks are cut on the last day of the month and can't be done three (3) days in advance because it constitutes as an advance in pay. Therefore, in according to this, the Jurors will get their checks 3 days later. Committee member Chris Carter stated that he is not including the Jurors in his proposal. A brief discussion was then held regarding the start up cost as well as the annual cost.

19. Committee member Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve direct deposit for the employees commencing on August 1, 2020."

THERE WAS RECORDED:

Yeas: Chris Carter, Ron Alcorn, Myron Matherne

Nays: Irving Comeaux, Michael Dias

Absent: None

The Chairman declared the motion adopted.

20. Chairman Jeff Naquin stated that he has been approached about accepting credit cards for services rendered by the Parish. He stated that there are renters of the APCC that are interested in paying by credit card and individuals can go online to obtain and make payments for permits. The Secretary-Treasurer stated that she looked at several options and the virtual terminal option would be what the parish would do. She stated that the software would be on a pc and if someone would want to utilize it there would be a 3% transaction charge. She stated that there would be a \$.30 processing fee, \$195 set up fee. \$360 annual fee plus \$.10 per item per year of approximately \$565 annually if 100 transactions is processed. She then stated that she would recommend that the constituent bear this 3% and \$.30 cost. A brief discussion was held regarding the request. In response, the OHSEP Director stated that they are prepared to do on line permitting. He stated that it's already set up and they are waiting on the credit card transaction portion of the portal. He stated that they will set things up with the LA Department of Health Sanitarian. Police Juror Jamie Ponville stated that it's a great idea and another step of the parish moving forward. The OHSEP Director requested that the Jury increase the charge percentage/amount so that no one would have to deal with cents.
21. Committee member Ron Alcorn offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve accepting credit card payments for services rendered by the Parish for permits and APCC rental and access a 5% fee to cover all cost." The motion was unanimously adopted.
22. Committee member Irving Comeaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeff Naquin
Finance Committee Chairman

Road & Bridge Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 27, 2020
4:50 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Myron Matherne, Mr. Jeff Naquin. Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Leroy Blanchard.
2. Chairman Ron Alcorn recognized the Parish Engineer, who stated that he has been dealing with the bonding company representative David Garcia for Coastal Bridge regarding 2018 Road Overlay Program. He stated that they have made a request that we remove any road on the program that was not touched during the 2018 program. He then stated that he is recommending this to happen also because we are having issues with the bonding company reacting timely and the Jury has not expended any money on these roads. He added that in most of the particular areas the water is high and he would not allow the Jury to let the contractor touch them. He then recommended that the Police Jury not allow them on those roads due to the high water. He also recommended that those particular streets be added to the next available road program and the funding for those streets be moved over as well. He specifically stated that he is not recommending that these streets don't get done, he believes that they will be done quicker and more efficient. He proceeded to list the streets that have not been touched: Elm Hall, Bayou Crab Rd., Family St., Oak Lane, North Bay Rd, Lake Rd., Matthew St., Locust, Albemarle, Grand Bayou Rd. and Belle Alliance Rd. In response, he stated that he is having issues with the bonding company responding. He stated that he understands that the pandemic is upon us but they are very slow in responding. In response, the ADA stated that the last communication he sent was April 24, 2020 and requested an updated contract on four (4) separated occasions. He stated that he understands that they were waiting on the roads but they could have supplied him with a contract so he could have reviewed the verbiage. He also stated that he would concur with the Parish Engineer to remove the roads off the list so they can be submitted to the bonding company and this particular program can be closed out and the Parish can move on.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve removing the following list of streets from the 2018 Overlay Program due to them being untouched: Elm Hall, Bayou Crab Rd., Family St., Oak Lane, North Bay Rd, Lake Rd., Matthew St., Locust, Albemarle, Grand Bayou Rd and Belle Alliance Rd" The motion was unanimously adopted.
4. The Parish Engineer stated that he is also requesting that the base work on Pine St. be removed from the contract and placed on the next program. He stated that testing was done on the road but there is some unforeseen fluorolite under the road and the method to deal with it is not within the contract.
5. Committee member Jeff Naquin offered a motion seconded by Mr. Chris Carter, "THAT, the committee approve adding the following matter to the agenda." The motion was unanimously adopted.
6. Committee member Jamie Ponville offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the removal of Pine Street from the 2018 Overlay Program due to unforeseen fluorolite under the road." The motion was unanimously adopted.
7. Committee member Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Ron Alcorn, Chairman
Road & Bridge Committee

Personnel Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 27, 2020
5:00 O'clock p.m.

1. Committee members recorded as present were: Mr. Chris Carter, Chairman; Mr. Irving Comeaux, Mr. Ron Alcorn, Mr. Leroy Blanchard, Mr. Michael Dias, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Jamie Ponville, Mr. Myron Matherne.
2. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve FMLA leave (3 weeks) for IT Specialist beginning May 26, 2020." The motion was unanimously adopted.
3. Chairman Chris Carter recognized the Secretary-Treasurer, who stated that after speaking with the Parish Manager regarding personnel issues that he's dealing with consistently in his department, an amendment to the personnel manual as it relates to request for time off without pay is requested. She stated that individuals are requesting leave without pay for personal reasons a second job, etc with available leave. In response, the Parish Manager stated that it impacts his workforce and the scheduling of work orders. She then stated that the request for leave without pay is a discretionary item and can be denied. They would like it to be required that only if an individual has exhausted all their leave can the time off without pay be considered. Chairman Chris Carter stated that time off without pay should not be granted. He suggested that if all leave is exhausted, it should be mandated to have a dr.'s excuse to have time off. A brief discussion was then held regarding the time off without pay and the meaning of personal/bereavement leave. Following the discussion, the committee agreed that time off without pay will require a dr.'s excuse and all leave must be exhausted.
4. Committee member Ron Alcorn offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve an amendment to the Personnel Manual as it relates to request for time off without pay to be considered if all leave is exhausted and a Dr.'s excuse is presented." The motion was unanimously adopted.
5. The Secretary-Treasurer stated that her Administrative Assistant will be retiring on July 5, 2020 and she and the Personnel Chairman have been discussing her replacement. She stated that the OHSEP department has an existing employee that they feel can be utilized in that position. In response, the OHSEP Director stated that he has two (2) employees with the same rate of pay and one will be out on leave and may be the better fit for the move than the employee that will not be on leave. Chairman Chris Carter stated that he would agree with that but would like for the OHSEP Director, the Secretary-Treasurer and himself to sit and discuss the matter. In response, the OHSEP Director stated that losing an employee will be tough but they will make adjustments and one step forward was just passed with accepting credit card payments. He added that online permitting will make the office life much easier but he understands with cut backs being needed and hopefully they will adjust. He added that all of his employees are crossed trained to do everything therefore, it can be done. Committee member Jeff Naquin stated that this move can be revisited in 90 days. In response, the Secretary-Treasurer explained that the OHSEP employees are paid through OHSEP and 911 but technically in the long run it comes through General Fund. She stated that she would like the person to be far beyond what the current administrative assistant is fulfilling. She would like someone that has abilities and expertise to divulge more into the accounting system so they can work more with cross training. She added that as the OHSEP Director stated that every employee in the Jury wears multiple hats and this is a good opportunity for this position becoming available to keep that. Following a brief discussion, the committee agreed to allow the Personnel Chairman, the Secretary-Treasurer and the OHSEP Director to meet and discuss the matter and come back with a recommendation.
6. Chairman Chris Carter recognized Police Juror Leroy Blanchard, who stated that it was mentioned about having a lesson learned meeting with the Jurors and the OHSEP Office relative to procedures/protocol for States of Emergency. He then stated that he would like the Jurors and the OHSEP Director to discuss how to better involve the Jury in a state of emergency. He stated that he understands that the Governor's orders and the emergency statute gives authority to the President to act on behalf of the Jury but in the future, he would like to consider all the Jurors when you look at making decisions. He stated that even though the statute allows for a certain operation, is that the right thing to do. He stated that Assumption is a small parish and should be able to work together and have everyone give their input before something is enacted. He gave an example of the 'No Wake' zone and stated that there is an ordinance that covers this but and emergency order had to be given to have a "No Wake" giving no attention to what was on the record. In response, Police Juror Patrick Johnson stated that it's not just for the OHSEP Director and the President but each department. He gave the example of sand bags not being accessible to all areas because they are not an area that severely floods. Chairman Chris Carter stated that an email should be sent to each department head and the Jurors if there is something they should be aware of so it's not heard from the constituents.

7. Committee member Ron Alcorn offered a motion, seconded by Mr. Leroy Blanchard, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Chris Carter
Personnel Committee Chairman

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 27, 2020
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the Parish Engineer, who stated that they will be boring under Highway 70 with existing lines. He recommended approval.
3. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve a letter of 'No Objection' for Hunt Telecom for installation of underground cable on Reno St." The motion was unanimously adopted.
4. The Parish Engineer stated that Thomassie Construction Co., Inc submitted the low bid of \$269,050 and approval is needed for the President to sign the contract. It was then stated that funding will be budgeted through the Special Industry fund.
5. Committee member Ron Alcorn offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve and authorize the President to sign the construction contract with Thomassie Construction Co. LLC for the Emergency Response Equipment Warehouse in the amount of \$269,050." The motion was unanimously adopted.
6. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve a letter of 'No Objection' for Julius Mabile to add a three (3) space boat lift at 412A Rebecca Lane." The motion was unanimously adopted.
7. Chairman Irving Comeaux recognized the Parish Engineer who stated that he received 5 bids for the Grant Recreational Park Restroom and Concession Pavilion. He stated that Troy Brown Construction LLC was the low bidder of \$86,500 but withdrew his bid. He stated that the project budget is \$100,000 and the next lowest bidder was \$196,550 which puts it out of budget. Therefore, he requested that all bids be rejected.
8. Committee member Jeff Naquin offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve to reject all bids submitted for Grant Recreational Park Restroom and Concession Pavilion and authorize the Parish Engineer to re-advertise." The motion was unanimously adopted.
9. The Parish Engineer stated that the Crossover Rd. project has been going on for some time and some of the work was done (digging of three outfalls). He then stated that he is having some difficulty getting him to complete the punch list. He explained what the list includes, been done, and how often the work is being done. He then stated that a sub-contractor was sent out and met with the landowner and stated that he would complete all the work but even though the weather has not permitted at times but when it does, they do not show up to perform the work. Therefore, he requested that if the work is not completed in two (2) weeks he be authorized the get another quote to complete the work and move forward. He stated that the cost of the project was \$17,630, the remaining work is roughly \$1,500 and they are holding \$1,763 (10%) giving a total of \$3,263.
10. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve and authorize the Parish Engineer to allow the contractor for the Crossover Rd. Project 2 weeks to complete the project if not done, he be authorized to obtain another quote and move forward with completion of the project." The motion was unanimously adopted.
11. Chairman Irving Comeaux recognized Police Juror Patrick Johnson, who suggested that he would like to get with the landowners before granting substantial completion. In response, the Parish Engineer stated that with the substantial completion there are still punch list items (dress work, chain link fence, etc) that will be attached and funds will be withheld. He further stated that with the work that the contractor has performed they feel substantial completion can be issued.
12. Committee member Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve substantial completion for the Marais Oxidation Pond and authorize the President to sign the certificate." The motion was unanimously adopted.
13. Chairman Irving Comeaux recognized the Secretary-Treasurer who stated she has the contracts in hand and they are ready to move forward. She stated that their calendar year ends in June. She also stated that she met with the Parish Engineer and they discussed the budget and the Parish expense (\$26,400) has been budgeted in the general fund.

14. Committee member Jamie Ponville offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve the contract with DOTD relative to Linear Park and authorize the President to sign." The motion was unanimously adopted.
15. Chairman Irving Comeaux recognized the OHSEP Director, who stated that the hurricane debris contractor proposal was for 3 years with the option of an additional 2 years. He then recommended that the additional 2 years option be approved at the same rate.
16. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the contract extension (2 yrs.) with DRC Emergency Services for professional debris removal." The motion was unanimously adopted.
17. Chairman Irving Comeaux recognized the OHSEP Director who stated that the owners at 2524 Hwy 308 are requesting a 6 ft. variance, provided maps and letters from the neighbors having no objection therefore, he recommends approval.
A brief discussion was then held regarding the 10 ft. variance that is stated within the ordinance and whether the ordinance should be adjusted/revise to prevent the many request. Committee member Jamie Ponville stated that he has stated from day 1 either we follow the ordinance or remove it from the books. In response, Chairman Irving Comeaux stated that it was discussed that each case is a different situation and if it's written in stone and something comes up that requires it to be changed, the ordinance would be revised every other meeting. He stated that it always worked out this way but if the Jury wants to revise it that can happen.
18. Committee member Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve a 6 ft. variance on the back property line located at 2524 Hwy 308, Labadieville." The motion was adopted with Jamie Ponville voting nay.
19. The OHSEP Director provided plats and stated that he went over the plat with the surveyor relative to a family subdivision. He stated that the right of way complies however without constructing a roadway or waterline, the owner can't develop on the last 2 lots until brought up to the ordinance standards. He then recommended approval.
20. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve the subdivision of property for the Blanchard property at 3818 Hwy 70S." The motion was unanimously adopted.
21. The OHSEP Director stated that the owner at 5747 Hwy 1 provided an explanation that they would be demolishing and rebuilding on the same slab. He stated that they will readjust to align with the property line. A brief discussion was held and the OHSEP Director stated that they informed the property owners that they could not place a structure within 10 ft. of that building. A brief discussion was held regarding what point the Jury will put a stop to granting variances.
22. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve a 3 ft. variance from the side property line at 5747 Hwy 1, Napoleonville." The motion was adopted with Jamie Ponville voting nay.
23. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded to give an update on the disaster recovery grants:
Cancienne Canal – The contracts were signed and sent to the contractors and the engineering service. He stated that we have to extend the contract for the engineer at no additional cost because it has expired. He stated that the extension is until March 31, 2021 to give ample time to complete the project.
24. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve extending the engineering contract with GEC until March 31, 2021 at no additional cost." The motion was unanimously adopted.
25. The OHSEP Director stated that they will have a preconstruction meeting in the next two (2) weeks. Once the meeting is held and everything is satisfied a notice to proceed will be issued and they will have 6 months to complete. In response, he explained that it will be up to the contractor where the project begins to remain within the time line.

Marais Sewer Project – substantial completion was just granted.

Sewer Generator Project - Trying to work on getting the cost for gas connection. There are some options that the Parish can go through with installing gas but it's very expensive in certain areas. The Parish Engineer stated that before they started the design ATMOS stated that gas was available and now it's not. He stated that he spoke with a representative on several occasions relative to the cost and they agreed to review and try to get the cost down. He then stated that the cost has increased. He also stated that that they want to see the project move forward and closeout in a reasonable manner so his office is prepared to get a cost from the contractor to put at the particular generators a variable carburetor that can either accept propane or natural gas.

He stated that they will proceed to install a propane tank in the area of the generator to service it and if they should put the necessary gas in at their cost at a later date, the Parish would put in a meter and switch the carburetor over to natural gas. He further stated that hurricane season is upon us therefore, they will get a price and submit to the Jury.

Hazardous Mitigation – Proposed safe room for the Waterworks. He stated that a question arose relative to providing plans from an architect. He stated that he responded stating this project was done at the R&B Department and divided into phases to find an architect through the grant funds. Therefore, he suggested that he follow the same procedures that were done in the first construction.

26. The Parish OHSEP Director stated that the Parish has been doing Coronavirus testing for the past 3 weeks and are closing out the testing on Friday. He stated that there is still testing available through Practitioners, Urgent Care Centers, etc. throughout the region. He then stated that Public Health will take over all roles of contact tracing as well as any additional testing requirements needed as we move forward.

27. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, “THAT, there being no further business to come before the Engineering/Grants committee, the meeting be adjourned.” The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 27, 2020
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Jeffery Naquin at the Assumption Parish Community Center located at 4910 Highway 308, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Michael Dias, Ward 5; Mr. Chris Carter, Ward 6; Mr. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8; Mr. Myron Matherne, Ward 9.
3. Police Juror Patrick Johnson led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Leroy Blanchard offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the minutes of March 17, 2020." The motion was unanimously adopted.
5. President Jeff Naquin opened the meeting to hear comments, questions, or concerns relative to any item on the agenda. He recognized Jordan Pujol, 106 Teal, Labadieville., who stated that he is standing in support of live streaming of Police Jury meetings. He stated that it's a privilege for him to be in attendance and not one that everyone has due to accessibility, health, etc. He stated that in 2020 It's hard to imagine why not especially when our neighboring parishes stream their board meetings. He stated that they have true transparency in all of their public hearings, why can't Assumption Parish do the same. Why are we behind again, again and again? He then asked that the Police Jury consider live streaming not just during the COVID-19 crisis but forever. He further stated that now that the technology is here and we are able to do so he would hope that everyone considers having the transparency and accessibility. Mr. Pujol stated that if the Jury chooses not to, they would have to provide an answer to the constituents as to why they want less transparency and less accessibility. He thanked the Jury and asked that they remember that we are in 2020. Following three (3) calls, there were no further comments received.
6. President Jeff Naquin recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters: reappointment of Donnie Calamia, Sr. to the Bayou Pierre Part North Gravity Drainage District, reappointment of Vernon Alleman to the Pierre Part Settlement Gravity Drainage District, replacement of Troy Lambert with Glenn Templet on the LA 70 Lee Drive Drainage District., Cooperative Endeavor Agreement with the Bayou L'Ourse Drainage District relative to the transfer of a tractor pump, \$600 for East and West Side of Ideal St. Canal Sweeping Project, \$2,400 for 128 Bayou Drive T and Plug Installation Project, move forward with the Master Drainage Plan utilizing the GOMESA funds, \$800 for 112 Mam and Pap St. Culvert Replacement Project and \$525 for 534 Belle River Rd. Culvert Replacement Project.
7. Police Juror Jamie Ponville offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted. (resolutions attached)
8. President Jeff Naquin recognized Federal Programs Committee Chairman Patrick Johnson, who stated that the committee met and recommended the following matters: authorize the President to sign the 1st amendment for LiHeap Agreement Grant period 10/1/19-9/30/2020 FY2020 allocation in the amount of \$221,799.00, authorize the President to sign the CSBG CARES ACT funds allocation in the amount of \$91,508.00, authorize the Special Programs Director to apply for phase 37 Emergency Food & Shelter funding allocation in the amount of \$11,305.00 and authorize the Special Programs Director to apply for Emergency Food & Shelter CARES funding allocation in the amount of \$16,118.00.
9. Police Juror Patrick Johnson offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the Federal Programs Committee report as presented." The motion was unanimously adopted. (resolutions attached)
10. President Jeff Naquin stated that the Finance Committee met and recommended the following matters: payment of the bills submitted through May 21, 2020, Budget Comparison Statements for February, March and April 2020, renewal agreement with LoCA for continued administration of all liability claims with a 3% increase, authorize the President to sign the FY 2019-2020 LGAP and FY 2019-2020 CWF contracts, renewal agreement with South Central Louisiana Human Services Authority for continued outpatient assessment and treatment services for inmates, accept The Bayou Pioneer as the Official Journal for the period of July 1, 2020 through June 30, 2021, 4-month contract extension with CMSI for health insurance to transition to a calendar year

plan, amending the cafeteria plan agreement administered by AFLAC to transition to a calendar year, discussed list of the expenditures through May 21, 2020 to see where the parish stands relative to the CARES ACT funding, direct deposit for the employees commencing on August 1, 2020 and accepting credit card payments for services rendered by the Parish for permits and APCC rental and access a 5% fee to cover all cost.

11. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. President Jeff Naquin recognized Road & Bridge Committee Chairman Ron Alcorn, who stated that the committee met and recommended the following matters: to remove the following list of streets from the 2018 Overlay Program due to them being untouched: Elm Hall, Bayou Crab Rd., Family St., Oak Lane, North Bay Rd, Lake Rd., Matthew St., Locust, Albemarle, Grand Bayou Rd. and Belle Alliance Rd. and the removal of Pine Street from the 2018 Overlay Program due to unforeseen fluorolite under the road.
13. Police Juror Ron Alcorn offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted. (resolutions attached)
14. President Jeff Naquin recognized Personnel Committee Chairman Chris Carter, who stated that the committee met and recommended the following matters: FMLA leave (3 weeks) for IT Specialist beginning May 26, 2020, amendment to the Personnel Manual as it relates to request for time off without pay to be considered if all leave is exhausted and a Dr.'s excuse is presented, allow the Chairman, the Secretary-Treasurer and the OHSEP Director to meet and discuss the replacement of the Administrative Assistant position by an employee from the OHSEP Department and report back with a recommendation, discussed procedures/protocol for States of Emergency and communications and transparency within the Police Jury.
15. Police Juror Chris Carter offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolutions attached)
16. President Jeff Naquin recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters: letter of 'No Objection' for Hunt Telecom for installation of underground cable on Reno St., authorize the President to sign the construction contract with Thomassie Construction Co. LLC for the Emergency Response Equipment Warehouse in the amount of \$269,050, letter of 'No Objection' for Julius Mabile to add a three (3) space boat lift at 412A Rebecca Lane, reject all bids submitted for Grant Recreational Park Restroom and Concession Pavilion and authorize the Parish Engineer to re-advertise, authorize the Parish Engineer to allow the contractor for the Crossover Rd. Project 2 weeks to complete the project if not done, he be authorized to obtain another quote and move forward with completion of the project, substantial completion for the Marais Oxidation Pond and authorize the President to sign the certificate, accept contract with DOTD relative to Linear Park and authorize the President to sign, contract extension (2 yrs.) with DRC Emergency Services for professional debris removal, subdivision of property for the Blanchard property at 3818 Hwy 70S, received an update on Disaster Recovery Grants, extended the engineering contract with GEC until March 31, 2021 at no additional cost and received an update on the Coronavirus Pandemic.
17. Police Juror Irving Comeaux offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
18. Police Juror Irving Comeaux offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve a 6 ft. hardship variance on the back property line located at 2524 Hwy 308 in Labadieville and a 5 ft. variance on the side property line at 5747 Hwy 1 in Napoleonville. The motion was adopted with Jamie Ponville voting nay. (resolutions attached)
19. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the COA agreement between DOTD & APPJ for reimbursement of the cost for the Public Transportation Operating Assistance Program for the non-urbanized area of the Parish." The motion was unanimously adopted. (resolution attached)
20. Police Juror Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve reappointment of Amber Cavalier, Ira Patereau, Jr. and Jason Pennison to the Bayou L'Ourse Recreation District No. 1." The motion was unanimously adopted. (resolution attached)
21. Police Juror Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve a Can Shake permit for Church of God of Prophecy." The motion was unanimously adopted.
22. Police Juror Patrick Johnson offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve an occupational license for: Coffee with Mom, The Hangout, Assumption Fencing,

Kent's Mechanical, Theriot Towing & Recovery, LLC, Tasty Creation, D&D Catering, LLC-name change and Boss Ladies Closet " The motion was unanimously adopted.

23. President Jeff Naquin recognized Police Juror Leroy Blanchard who stated that the streaming of the Police Jury meeting was introduced at the March meeting. He then stated that the Police Jury may be able to seize this opportunity and upgrade the Police Jury Chamber by utilizing the 2019 COVID-19 reimbursement policy. He stated that the School Board has been utilizing zoom to stream their meetings and required their IT Specialist to obtain quotes for streaming. He then stated that he spoke with the Parish IT Specialist who stated that he could work with the School Board IT Specialist to see what it would take to upgrade this office. He then stated that he would like to see what the cost would be so we would have that option in the future. He also stated that he had several residents to contact him relative to streaming therefore, he would like to look into having it done. Police Juror Chris Carter agreed that the Jury should look into the cost to having the meeting live streamed. President Jeff Naquin stated that he doesn't have a problem obtaining prices to stream the meeting but the Parish has other options. He stated that everyone looks at Facebook and the meetings can be filmed and downloaded the next day to the website. He further stated that he's not sure where the mention of transparency came from because the Police Jury meetings and doors are open and there is nothing to hide. What will be viewed on TV will be what they will see in the Chamber. A brief discussion was then held regarding the suggestion.
24. Police Juror Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve obtaining quotes for audio/video equipment to have the Police Jury meetings streamed to reduce personal contact amid COVID-19 pandemic." The motion was unanimously adopted.
25. President Jeff Naquin recognized Police Juror Patrick Johnson, who stated that it's been brought to his attention that the emergency alert system should not be used randomly unless it's an emergency. He would not want a true emergency and people would take it for granted. He then recognized the OHSEP Director to further explain the use of the emergency system. The OHSEP Director stated that the system is through Civic Source and it allows the Parish to do several different things as far as alert. He stated that basically the Parish wants to reach the vast audience that's available and further explained the way the system works relative to hitting all towers at a specific time. He then stated that it has been used several times over the last few weeks. He added that with his certification he is required to do monthly test and the Parish is in compliance with FEMA. He then stated that there will be times that the alert system will be used just as a test in order that he remains certified. The OHSEP Director stated that an alert will be sent on Thursday notifying of the last COVID-19 testing day in the Parish. In response, he stated that the COVID-19 testing is considered a life-threatening emergency because it's a pandemic. Police Juror Leroy Blanchard mentioned that he passes through other parishes daily and this is the only Parish he receives the alert therefore, wondering if this is a consistent practice throughout the State. It was also stated that the alert does frighten some people.
26. Police Juror Chris Carter offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve the 2nd phase of the derelict structure procedure for dwelling located at 118 Jones St." The motion was unanimously adopted.
27. Police Juror Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the 2nd phase of the derelict structure procedure for dwelling located at 168 Dorseyville Lane." The motion was unanimously adopted.
28. President Jeff Naquin stated that the next meeting will be held at the APCC based on what will happen in phase 2 of the pandemic.
29. Police Juror Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeffery Naquin
President

On a motion by Mr. Chris Carter, seconded by Mr. Leroy Blanchard, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve 3 weeks of FMLA leave for Mr. Justin Clement to begin on May 26, 2020.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Leroy Blanchard, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby amend its Employment Manuals, which were adopted on October 24, 2001, to provide for Time Off Without Pay to be granted at the discretion of the Department Supervisor ONLY with the presence of a valid doctor's excuse and with the accrued annual, sick and k-time of said employee requesting the Time Off Without Pay to be exhausted and carrying a zero balance.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the President, Jeff Naquin, to sign the FY 2019 – 2020 LGAP contract for the purchase of the following equipment:

- Morgue Cooler \$25,000
 - APCC Aesthetic Improvements \$44,144
 - R&B Pay Loader Equipment \$71,556
- \$140,700

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the President, Jeff Naquin, to sign an amended engineering contract for the Cancienne Canal Project with GEC to provide for an end date of March 31, 2021.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the President, Jeff Naquin, to sign the FY 2019 – 2020 CWF contract for Potable Water Improvements for the Assumption Parish Waterworks in the amount of \$143,000.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jamie Ponville, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the scope of work and authorize the submission of Phase I of the Assumption Parish Master Drainage Plan for Request for Proposals for Engineering Services to be funded with the GOMESA Funds.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve substantial completion for the Marais Oxidation Pond and authorize the President to sign certificate.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0
Abstain:	0

On a motion by Mr. Jamie Ponville, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED, that the Assumption Parish Police Jury does hereby replace Mr. Troy Lambert with Mr. Glenn Templet to fill the unexpired term as board member of LA 70 Lee Drive Gravity Drainage District #14.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the re-appointment of the following board members for 5 year terms each as board members of Bayou L'Ourse Recreation District:

- Amber R. Cavalier 5 yrs. 4/28/2025
- Ira Patereau, Jr. 5 yrs. 4/28/2025
- Jason Pennison 5 yrs. 4/28/2025

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jamie Ponville, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the re-appointment of Mr. Vernon Alleman as board member of the Pierre Part Settlement Gravity Drainage District to serve an additional 5 yr. term to expire on 4-24-2025.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Henry Dupre, seconded by Mr. Booster Breaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the re-appointment of the following board member of the Bayou Pierre Part North Gravity Drainage District for the term as indicated:

Donnie Calamia, Sr.	5 yrs.	5-27-20
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Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Patrick Johnson, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Jeff Naquin to enter into and sign the CSBG CARES Act funding allocation in the amount of \$91,508.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Patrick Johnson, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Special Programs Director to apply for Emergency Food & Shelter CARES funding in the amount of \$16,118.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Patrick Johnson, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Special Programs Director to apply for the Phase 37 EF&S funding allocation in the amount of \$11,305.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Patrick Johnson, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Jeff Naquin to enter into and sign the FY2020 LIHEAP Contract Agreement in the amount of \$221,799.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Jeffery Naquin, to sign the following for the Council on Aging:

- State Project No. RU 18-04-20 Public Transportation Operating Assistance Program for the Non-Urbanized Area of Assumption Parish, Louisiana (Catalog of Federal Domestic Assistance No. 20.509)

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the implementation of credit card collections through a Virtual Terminal Collection System for permitting fees, rental fees, etc. at a cost of \$195 for set-up fees and roughly \$400 annually thereafter.

BE IT FURTHER RESOLVED that all payments collected via credit card submission will be charged a 4% credit card convenience fee.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury adopted **the Flexible Benefits Plan** (the "Plan"), a Code Section 125 Cafeteria Plan, so that its eligible employees who elected to participate could pay their share of certain qualified benefits identified in the Plan with pre-tax salary reductions; and

NOW, THEREFORE, BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a change in the structure of the plan to model a calendar year plan with open enrollment in January and July as set forth in the contract document.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jamie Ponville, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Jeff Naquin to sign the Cooperative Endeavor Agreement with the Bayou L'Ourse Drainage District for the transfer of a tractor pump from the possession of the district to the parish to be used for drainage protection.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the implementation of voluntary direct deposit to be effective for the 1st payroll in August of 2020 with the pay date being changed from Thursday to Friday at a cost of \$2,000 for set-up fees and roughly \$2,000 annually thereafter.

BE IT FURTHER RESOLVED that the Secretary-Treasurer makes no guarantee that funds will always be available on the Friday given uncontrollable circumstances such as computer hardware/software issues, emergencies and/or holidays.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On motion by Mr. Irving Comeaux and seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Jeff Naquin, to sign the contracts with the Department of Transportation and Development for State Project # H.007386 for the Napoleonville Linear Park Project not to exceed a parish commitment of \$26,400 as previously budgeted through the General Fund.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and exercise a 2 yr. extension on the existing contract with DRC Emergency Services therefore resulting in a new expiration date of June 14, 2022 under the same terms and agreements as in the original contract.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Police Juror Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Jeff Naquin, to sign the construction contracts with Thomassie Construction, Inc. in the amount of \$269,050 for the construction of the Emergency Response Equipment Warehouse to be funded through the Special Industry Fund (\$230,000) and the Cities Readiness Initiative (\$45,000).

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a 4 mos. Extension to the existing contract with CCMSI relative to health insurance in order to transition to a calendar year plan with no change in rates at this time and renewal to be January 1st.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Jeff Naquin, to sign the renewal Claims Administration Service Agreement with LoCA for a 1 yr. period to begin on July 1, 2020 through June 30, 2021.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby reject all quotes received for the Grant Recreational Park Restroom and Concession Stand/Pavilion Project and authorize the parish engineer to re-advertise accordingly.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and accept The Bayou Pioneer as the Official Journal for the Assumption Parish Police Jury for the period July 1, 2020 through June 30, 2021.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Ron Alcorn, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the removal of the following streets within the 2018 Road Overlay Program due to the fact that the contract failed to start any work on said roads:

- Elm Hall
- Bayou Crab Road
- Albermarle
- Grand Bayou Road
- North Bay Road
- Locust Road
- Family Street
- Oak Lane
- Lake Road
- Belle Alliance Road
- Matthew Street

BE IT FURTHER RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the removal of Pine Street from the 2018 Road Overlay Program due to unforeseen circumstance relative to the base work.

All of the above stated roads are to be removed from the 2018 Road Overlay Program in order to limit the payment from the bonding company and should be re-submitted in the next parish overlay program.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the renewal of the contract with South Central Louisiana Human Services Authority for the continued outpatient assessment and treatment services for inmates for a 1 yr. term to expire on June 30, 2021.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the subdivision of property for the Blanchard Property located at 3818 Highway 70 South, Pierre Part.

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a hardship variance of 6 ft. on back setbacks at 2524 Highway 308 in the Labadieville Community.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: Jamie Ponville
Absent: 0
Abstain: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a hardship variance of 5 ft. on side setbacks at 5747 Highway 1 in Napoleonville.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: Jamie Ponville
Absent: 0