

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 22, 2020
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Leroy Blanchard, Mr. Myron Matherne, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Patrick Johnson, Mr. Michael Dias.
2. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$344 for 136 Peterville Lane Culvert Replacement Project." The motion was unanimously adopted.
3. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$660 for 3007 Lee Dr. Culvert Replacement Project." The motion was unanimously adopted.
4. Chairman Jamie Ponville recognized committee member Myron Matherne, who stated that the residents on Elise Ct. are requesting that the Parish assist with the labor of installing a culvert on that street. In response, the ADA stated that this is a private court and it doesn't serve a public purpose therefore, he would recommend that it not be done. The matter was then tabled.
5. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jamie Ponville
Drainage Committee Chairman

Road & Bridge Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 22, 2020
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Myron Matherne, Mr. Jeff Naquin. Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Leroy Blanchard.
2. Chairman Ron Alcorn recognized IT Specialist who stated that nine (9) speed bump applications were submitted and most of them were carried over from last year. He stated that all but one of the streets (College Point Lane) meet the qualifications due to it not having the non-physical signs in place.
3. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve to move forward with the next step of the speed bump procedures for all streets presented except College Point Lane." The motion was unanimously adopted.
4. Chairman Ron Alcorn recognized committee member Jamie Ponville, who stated that the navigational lights at the draw bridge on Lee & Bayou Drive are out and need repairs. He stated that the Parish Manager gave him a quote of \$649.54 to make the repairs. In response, the Parish Manager stated that the quote was for materials only but the work can be done using in house labor at a cost of an additional \$200. In response, he stated that it will be budgeted from the R&B Fund.
5. Committee member Jamie Ponville offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$849.54 for the Lee & Bayou Drive Draw Bridge Navigational Light Repair Project funded through the R&B Fund." The motion was unanimously adopted.
6. Committee member Chris Carter offered a motion, seconded by Mr. Michael Dias, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M Torres
Secretary-Treasurer

Ron Alcorn, Chairman
Road & Bridge Committee

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 22, 2020
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Jeff Naquin, Chairman; Mr. Michael Dias, Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Chris Carter, Mr. Myron Matherne.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Leroy Blanchard, Mr. Jamie Ponville.
2. Committee member Ron Alcorn offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve payment of the bills submitted through January 16, 2020." The motion was unanimously adopted.
3. Committee member Chris Carter offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve payment of \$7,200 for the 2020 annual dues to the Police Jury Association of Louisiana." The motion was unanimously adopted.
4. Chairman Jeff Naquin recognized the Secretary-Treasurer, who stated that there is no budget comparison because we have already done final amended budgets for 2019. She then stated that the auditors statement recommend that it be placed on the agenda as a line item for formality. No action required.
5. Chairman Jeff Naquin recognized the Clerk of Court and the Clerk of Court-Elect. The Clerk of Court-Elect stated that they are basically interested in remaining in the Courthouse, remodeling their space to be more efficient for the public and to build a storage facility to preserve the records for a longer term. She then explained that she would like to have a new storage facility built and would like the Jury to consider providing the land for the building. She further requested the Police Jury's approval to make the renovations to the office at their cost. A brief discussion was then held regarding the location of the storage building and their intentions for the renovations. Chairman Jeff Naquin requested that they consider including the renovating of the bathrooms in Courthouse. In response, the Clerk of Court stated that they would have to speak with their auditors to get clearance. She also stated that she was informed that as long as the funds are used to modernize the office it's fine. A brief discussion was then held regarding the guidelines to renovating a historical building. In response, the Clerk of Court stated that they will do the project in phases and will be able to continue to work in the office.
6. Committee member Chris Carter offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve the request to renovate the Clerk's Office and the construction of a storage building subject to legal clearance and to be funded by the Clerk of Court." The motion was unanimously adopted.
7. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the 2020 Fire Protection contract renewal with all individual fire departments." The motion was unanimously adopted.
8. Chairman Jeff Naquin requested to deviate to authorize and appoint Erin Theriot as the Police Jury President Proxy for the Revolving Loan Fund Board of South Central Planning & Development and the South Central Planning Board. He stated that she has served several years and represents the Parish well.
9. Committee member Myron Matherne offered a motion, seconded by Mr. Alcorn, "THAT, the committee approve adding the following matter to the agenda." The motion was unanimously adopted.
10. Chairman Jeff Naquin requested comments, questions or concerns relative to appointing Erin Theriot to the Revolving Loan Fund Board of South Central Planning & Development and the South Central Planning Board. Following three (3) calls, there were no comments received.
11. Committee member Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve to appoint Erin Theriot as the Police Jury President Proxy to the Revolving Loan Fund Board of South Central Planning & Development and the South Central Planning Board. The motion was unanimously adopted.

12. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeff Naquin
Finance Committee Chairman

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 22, 2020
5:46 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Jeff Naquin
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the OHSEP Director, who stated that the Cancienne Canal Project was previously bided and came in over bid. He stated that the project has been divided into three (3) phases and sent to the State for approval. It was approved by the State therefore, he needs authorization to rebid the project out.
3. Committee member Michael Dias offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve and authorize the OHSEP Director to re-advertise for bids for the Cancienne Canal Project." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded with the following update on all Disaster Recover Grants:
 - Cancienne Canal Project – Approval was granted to re-advertise for bids.
 - Marais Sewer Project – The Contractor continues to work on this project. He stated that they are hauling in lime and dirt into the rear pond. He stated that the back two (2) ponds are emptied with water and they are currently dewatering the front pond. He has begun his submittal process, once approved and a time on delivery is issued, a notice to proceed will be given. The project is moving on and should be completed in 6-8 months.
 - Sewer Generator Project – The generators are in place and the ones that were able to have gas meter connections were done. He stated that there are still a few that they are trying to find alternative ways to fuel because ATMOS does not have gas service close enough and it's expensive. He then stated that they are still waiting on ATMOS to complete some cost estimates for the last gas services and once that's received an update will be provided.
 - Linear Park – The Parish Engineer stated that he heard from DOTD and they were supposed to present the Jury with a final set of revisions by the end of October last year. He stated that because they missed the deadline they are trying to have a finalized, itemized list of what they are requesting from the Jury by Friday and asked if I can have it back within 30 days. He further stated that they are still on track and trying to have it ready to let out for bid in April.
 - Hazardous Mitigation Project – The application has been submitted to construct the safe room at the Waterworks and the State has sent their RFI's. He stated that they have responded to the RFI's and are waiting for any notice to move forward.
5. Chairman Irving Comeaux stated that the Police Jury appointed John Boudreaux as OHSEP Director at the last meeting and a lot of people doesn't realize the work and magnitude of work that is done. He stated that there are state rules and regulations that must be followed, there are parish ordinances that need to be followed and he can attest to a job well done by him.
6. Committee member Ron Alcorn offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 22, 2020
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury Vice-President Jeff Naquin in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Michael Dias, Ward 5; Mr. Chris Carter, Ward 6; Mr. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8; Mr. Myron Matherne, Ward 9.
Police Juror recorded as absent was: Mr. Patrick Johnson, Ward 4.
3. Police Juror Patrick Johnson led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Patrick Johnson offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the minutes of January 8, 2020." The motion was unanimously adopted.
5. President Jeff Naquin opened the meeting to the public to receive comments, questions or concerns regarding matters on the agenda. He requested that all comments be heard at this time if there is a concern regarding anything on the agenda. Following three (3) calls, there were no comments received.
6. President Jeff Naquin recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters: \$344 for 136 Peterville Lane Culvert Replacement Project and \$660 for 3007 Lee Dr. Culvert Replacement Project.
7. Police Juror Jamie Ponville offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was adopted with Myron Matherne voting nay.
8. President Jeff Naquin recognized Road & Bridge Committee Chairman Ron Alcorn, who stated that the committee met and recommended the following matters: move forward with the next step of the speed bump procedure for all streets presented except College Point Lane and \$849.54 for the Lee & Bayou Drive Draw Bridge Navigational Light Repair Project funded through the R&B Fund.
9. Police Juror Ron Alcorn offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted.
10. President Jeff Naquin stated that the Finance Committee met and recommended the following matters: payment of bills submitted through January 16, 2020, payment of \$7,200 for 2020 annual dues to Police Jury Association of Louisiana, authorized the Clerk of Court to renovate their office and construct a storage building on their budget subject to signing an intergovernmental agreement, 2020 Fire Protection contract renewals with the individual fire departments and appoint Erin Theriot to the Revolving Loan Fund Board of South Central Planning & Development and as the Police Jury President Proxy for the South Central Planning Board meetings as well.
11. President Jeff Naquin offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. President Jeff Naquin recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; authorize the OHSEP Director to re-advertise for bids for the Cancienne Canal Project and received an update on the Disaster Recovery Grants.
13. Police Juror Irving Comeaux offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolution attached)
14. Police Juror Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve a Can Shake permit for Assumption Friends of the Library (3/7/2020)." The motion was unanimously adopted.
15. Police Juror Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve proclaiming January 25-February 1, 2020 as Catholic Schools Week." The motion was unanimously adopted. (proclamation attached)

16. Police Juror Leroy Blanchard offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve an occupational license for Des/Pay Custom Figures, Jump-n-Slide Party Rentals, Creative Concrete Concepts, Les Maison Des Cheveux, Heart of a Lion Production and Labadie Snack Shack." The motion was unanimously adopted.
17. President Jeff Naquin recognized Police Juror Patrick Johnson, who stated that there was a house fire on Popcorn Lane and the nearest fire hydrant was better than 1500 feet away. Therefore, he is requesting that a letter be sent to the Waterworks and the Fire Department requesting that they look into installing a hydrant/main in closer proximity to this area.
18. Police Juror Patrick Johnson offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve sending a letter to the Waterworks and the Labadieville Fire Department requesting that they look into installing a hydrant/main closer in proximity to the Popcorn Lane area." The motion was unanimously adopted.
19. Police Juror Patrick Johnson offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve a temporary liquor license for St. Jules Catholic Church." The motion was unanimously adopted.
20. President Jeff Naquin recognized Police Juror Irving Comeaux, who stated that deviated items should be an emergency matter that can't wait for the next two (2) weeks. He added that the Jury doesn't want to have a separate agenda for deviation items.
21. Police Juror Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve adding the following matters the agenda." The motion was unanimously adopted.
22. President Jeff Naquin recognized the Secretary-Treasurer, who stated that the contract with the City of Morgan City to house female inmates has expired and approval is needed to renew at the same rate of \$22 per day. She stated that the ADA has reviewed the document.
23. President Jeff Naquin requested comments, questions or concerns regarding the request to renew the contract with the City of Morgan City, Following three (3) calls, there were no comments received.
24. Police Juror Patrick Johnson offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the renewal contract with the City of Morgan City to house female inmates." The motion was unanimously adopted. (resolution attached)
25. President Jeff Naquin recognized Police Juror Chris Carter, who stated that the Grant Park Playground Equipment Project is completed and needs substantial completion.
26. President Jeff Naquin requested comments, questions or concerns regarding the request to grant substantial completion for Grant Park Playground Equipment Project, Following three (3) calls, there were no comments received.
27. Police Juror Chris Carter offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve granting substantial completion for Grant Park Playground Equipment Project." The motion was unanimously adopted. (resolution attached)
28. President Jeff Naquin recognized Police Juror Leroy Blanchard, who stated that 4:13 Outdoor Ministries is requesting to host a can shake on February 22, 2020 and August 22, 2020.
29. President Jeff Naquin requested comments, questions or concerns regarding the request for a Can Shake by 4:13 Ministries., Following three (3) calls, there were no comments received.
30. Police Juror Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve a Can Shake Permit for 4:13 Outdoor Ministries 2/22/2020 & 8/22/2020." The motion was unanimously adopted.
31. President Jeff Naquin recognized the ADA, who gave a brief update on the road overlay status. He stated that they are working with the bonding company at present in order to complete the 2018 Road Overlay Program. He stated that they are considering bringing in a new contractor but they are obviously reviewing the obligations. He further stated that it is looking promising and is moving in the right direction. He then stated that he had a conference call today just to formally introduce all of the parties at this time and to make contact with the Parish Engineer. He stated that the representative will contact the engineer in the next few days. Mr. Savoie will go through the report and they will revisit the legal obligations from there. They are pressing the matter and will get it done as quickly as possible.

32. Police Juror Michael Dias offered a motion, seconded by Mr. Jamie Ponville, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeff Naquin
Police Jury President

On a motion by Mr. Jeff Naquin, seconded by Mr. Irving Comeaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Martin S. Triche to sign contracts with (5) Parish Volunteer Fire Department of Consolidated Fire Protection District for fire service utilizing 2019 tax proceeds for a 1-yr. term.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Jeff Naquin, seconded by Mr. Irving Comeaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve Clerk of Court, Darlene Landry and Clerk of Court-Elect, Erin Hebert, to proceed with plans to renovate the existing Clerk of Court's office and the restrooms in the Courthouse, in addition to the construction of a Records Storage Building to be located in the rear of the parking lot across from the rear of the Courthouse, all to be funded by the Clerk of Court's office.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nays: 0

Absent: 0

On a motion by Mr. Patrick Johnson, seconded by Mr. Ron Alcorn, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the renewal of the Cooperative Endeavor Agreement for the housing of female inmates with the City of Morgan City for a one year period to end October 31, 2020.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jeff Naquin, seconded by Mr. Irving Comeaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby appoint Ms. Erin Theriot to sit on the South Central Planning Revolving Loan Fund Board as a representative for Assumption Parish and proxy for Jeff Naquin.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jeff Naquin, seconded by Mr. Irving Comeaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby appoint Mrs. Erin Theriot as Mr. Jeff Naquin's permanent proxy on the South Central Planning and Development Commission Board.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve substantial completion for the Grant Recreational Park Equipment Project.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0
Abstain:	0